

Institutional Data SHEET

INSTITUTIONAL INFORMATION

Name of Institution and address	UNIVERZITA MATEJA BELA V BANSKEJ BYSTRICI (Matej Bel University in Banská Bystrica)
Official address of the institution	Rectorate Národná 12 974 01 Banská Bystrica Slovakia
Erasmus Code	SK BANSKA01
OID	E10203466
PIC	998462517
General Website	https://www.umb.sk/en/
Website for International Matters	https://www.umb.sk/en/international/ https://www.umb.sk/en/international/erasmus/
International Cooperation Office – location	Cesta na amfiteáter 1 974 01 Banská Bystrica, Slovakia https://www.umb.sk/en/international/international-relations-office/
International Cooperation Office <i>Vice-rector for strategy, internationalization and international cooperation</i> <i>Erasmus+ Institutional Coordinator</i>	Assoc.Prof. Miroslava Knapková Miroslava, PhD. +421 48 446 1126 email: erasmus@umb.sk ; miroslava.knapkova@umb.sk ; vicerektor.international@umb.sk
<i>Head of the Office</i>	Mrs/ Jana Čillíková +421 48 446 6729 email: jana.cillikova@umb.sk
<i>Erasmus+ KA131 Coordinator</i>	Mrs/ Viera Pavlovičová +421 48 446 6727 email: viera.pavlovicova@umb.sk
<i>Erasmus+ KA107/171 Mobilities/Bilateral Agreements</i>	Mrs/ Andrea Bobáková +421 48 446 6725 email: andrea.bobakova@umb.sk
<i>INcoming Students Coordinator</i>	Mrs/ Jana Hubáčková +421 48 446 6724 email: jana.hubacekova@umb.sk
<i>Marketing / International Researchers</i>	Mrs/ Denisa Voskárová +421 48 446 6722 email: denisa.voskarova@umb.sk
<i>INcoming Staff/Outgoing Students Coordinators</i>	Mrs/ Jana Prašovská +421 48 446 6726 email: jana.prasovska@umb.sk
	Mrs/ Margaréta Krkošová +421 48 446 6728 email: margareta.krkosova@umb.sk

DATES AND DEADLINES

Academic Calendar	Winter Semester Lessons: mid. September – mid. December Exam period: mid. December/end January Summer Semester Lessons: begin. February – mid May Exam period: mid May/mid June
Application Deadlines for nominated Exchange Students:	
For Winter Semester	Nomination: 1st May - 15th June Online Application and all documents received by: 15th July
For Summer Semester	Nomination: 1st September - 15th October Online Application and all documents received by: 15th November
Transcript of Records Procedure:	Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

LOCAL GRADING SYSTEM

Local Grade	Grade Definition	Definition in Slovak	Grade symbol	Percentage Rating
1.0	Excellent	Výborne	A	100 – 94 %
1.5	Very Good	Veľmi dobre	B	93 – 87 %
2	Good	Dobre	C	86 – 80 %
2.5	Satisfactory	Uspokojivo	D	79 – 73 %
3	Sufficient	Dostatočne	E	72 – 65 %
4.0 < ...	Failed	Nedostatočne	FX	64 % and less...

ACADEMIC SYSTEM

Bachelor Degree („Bc.“)	
Years of study (full time course load):	3 years (6 semesters) / 180 credits in total
Minimum credits per semester:	30 credits
Minimum credits per academic year:	60 credits
Master Degree („Mgr.“, „Ing.“)	
Years of study (full time course load):	2 years (4 semesters) / 120 credits in total
Minimum credits per semester:	30 credits
Minimum credits per academic year:	60 credits
Doctoral Studies („PhD.“)	
Years of study (full time course load):	3 years (6 semesters) / 180 credits in total
Minimum credits per semester:	30 credits
Minimum credits per academic year:	60 credits

INFORMATION FOR INCOMING STUDENTS

Application Process	https://www.umb.sk/medzinarodne-vztahy/incoming-exchange-student/application-process.html
Course Catalogues	https://www.umb.sk/en/international/erasmus/course-catalogue.html
Study Options during the Exchange	Chosen courses must always correspond with the field of the study at home university. Choice of language course is acceptable.
Required Language Skills (it may vary depending on the faculty)	Student: English – min. B1/English courses at the Faculty of Arts – min. B2/ Staff: English B2
I am student from abroad – basic information	https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/
Student Accommodation	https://www.umb.sk/en/student-life/accommodation-and-boarding/accommodation-and-boarding.html Accommodation in the dormitory needs to be booked ahead by indicating the request in our Online Application Form („Do you require accommodation in MBU student dorms?“). The price for a tripple-room is 69,- EUR per person/per month. Note: The rent for dorm is payed prior arrival via internet banking for the whole semester. Deadline to submit request for dorm via online Application Form: 15th July – winter semester 15th November – summer semester
Health and Insurance	Travel insurance is recommended for the whole period of mobility https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/health-insurance.html
Visa Requirements	https://www.foreign.gov.sk/en/web/en https://www.umb.sk/medzinarodne-vztahy/som-zahranicny-student-i-am-a-student-from-abroad/visa-requirements.html Please contact the Embassy/Consulate at your home country and ask about the current requirements for entering other foreign country.

If any specific information is needed feel free to contact the International Cooperation Office of Matej Bel University.

