

# MATEJ BEL UNIVERSITY IN BANSKÁ BYSTRICA

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## THE STATUTE OF MATEJ BEL UNIVERSITY IN BANSKÁ BYSTRICA

**Registration with the MESRS SR dated 28 August 2013** – letter from the Minister for Education of the Slovak Republic No. 2013-9259/37068:3-071

The decision on registration by the MESRS SR was served on the university on **4 September 2013**.

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# **THE STATUTE OF MATEJ BEL UNIVERSITY IN BANSKÁ BYSTRICA**

Upon the proposal by the Rector of Matej Bel University in Banská Bystrica, pursuant to § 9 paragraph 1 (b) of Act No. 131/2002 Coll. on higher education and on amendments and additions to certain acts, as amended (hereinafter referred to as the "Act"), the following Statute of Matej Bel University in Banská Bystrica (hereinafter referred to as the "Statute") was approved on 13 May 2013 by the Academic Senate of Matej Bel University in Banská Bystrica (hereinafter referred to as "AS MBU"):

## **PREAMBLE**

Matej Bel University in Banská Bystrica strives to be a recognized educational institution with unique study programs, an attractive and friendly place for students from Slovakia and abroad, a sought-after center for lifelong adult education, including foreign Slovaks, central Slovakia's science and research center with internationally recognized research teams and projects, a promoter of national culture with developed artistic and sports activities home and abroad, a dynamic and flexible institution, accountable to the needs of the society and their fulfillment, compelling and trustworthy for a wide network of partners and practices, an institution that is effectively managed and integrated, with strong internal university ties and economic stability, an institution that is demanding but also caring for its employees and their professional development. The university confirms its determination to consistently protect its autonomy, moral, scientific and worldview independence from political and economic power and to respect academic freedoms, develop its academic excellence, quality and reputation in all areas of activity and introduce feedback mechanisms at all levels of management and activity, compare the level and results of its activities with leading universities, quality standards recognized at European level and the needs of society and to support international and practical cooperation as a source of change and development trends, to support professional growth, development of creativity and invention, flexibility, critical and constructive dialogue and continuous evaluation as basic sources and processes of innovation, to build internal integrity, based on the cooperation of stronger, unique departments within the university, but also on their interconnectedness, a will for dialogue, respect, trust and co-responsibility for the results, as a precondition for its effective functioning, success and university fellowship.

## **PART ONE INTRODUCTORY PROVISIONS**

### **Article 1**

#### **Name and head office of Matej Bel University in Banská Bystrica**

- 1) Matej Bel University in Banská Bystrica (hereinafter referred to as "MBU") is a public university in accordance with the provisions of the law.
- 2) MBU was established on 1 July 1992 by the Act of the National Council of the Slovak Republic No. 139/1992 Coll..
- 3) The name MBU stands for: "Matej Bel University in Banská Bystrica". The abbreviation "MBU" can be used for operational purposes.

- 4) These are the foreign language equivalents of the university's name:
- a) Latin: Universitas Matthiae Belii Bisticensis
  - b) English: Matej Bel University, Banská Bystrica,
  - c) German: Matej-Bel-Universität Banská Bystrica,
  - d) French: Université Matej Bel de Banská Bystrica,
  - e) Russian: Университет им. Матеея Бела Банска Быстрица (Universitet imeni Mateja Bela Banská Bystrica).
- 5) The head office of MBU is in Banská Bystrica, Národná 12, Post Code: 974 01.

## **Article 2**

### **The status, role and activities of MBU**

- 1) MBU is a legal person. It is a public university, a statutory and autonomous institution, which is established and repealed by law.
- 2) In accordance with the provision of §1, paragraph 2 of the Act, the mission of MBU, as part of the European Higher Education Area and the common European Research Area, is to develop a harmonious personality, knowledge, wisdom, good and creativity in man and contribute to the development of education, science, culture and health for the benefit of society as a whole and to contribute to the development of a well-educated society. MBU fulfills its mission in accordance with the provisions of §1, paragraph 4 of the Act.
- 3) In its main activities, MBU:
  - a) provides, organizes and ensures higher education within accredited study programs of all three levels, further education and awards academic and science/pedagogy degrees,
  - b) carries out basic and applied research that corresponds to the needs of a knowledge-based society and the needs of social practice, uses the latest developments in science and technology to educate students and involves them in creative scientific activities,
  - c) maintains and develops the values of Slovak and world cultures through creative scientific, publication and art activities.
- 4) Main activities of MBU are regulated in more detail in the long-term plan in accordance with the provisions of § 1, paragraph 10 of the Act, which is drawn up for at least six years.
- 5) MBU can conduct business activities. As part of business activities in accordance with § 15, paragraph 2 (m) of the Act, it carries out, for a fee, activities related to its educational, research, development, artistic or other creative activities or activities serving for a more efficient use of human resources and property. Business activities must not jeopardize the quality, scope and availability of activities that fulfill its mission.

## **PART TWO ORGANIZATIONAL STRUCTURE**

### **Article 3 Organizational structure of MBU**

- 1) MBU is divided into the following components:
  - a) faculties:
    1. Faculty of Economics (FE),
    2. Faculty of Humanities (FH),
    3. Faculty of Political Science and International Relations (FPSIR),
    4. Faculty of Natural Sciences (FNS),
    5. Faculty of Education (FEEd),
    6. Faculty of Law (FL);
  - b) other pedagogical, science, development, economic, administrative and information departments:
    1. MBU Rectorate
    2. University Library (hereinafter referred to as "MBUL");
  - c) purpose equipment, such as Administration of Special-Purpose Facilities of MBU (hereinafter referred to as "ASPF MBU").
- 2) Details of the status, scope of activity, organization, management, activities, economic activities and faculty studies are regulated by the statute of the faculty in accordance with Higher Education Act and the Statute.
- 3) The status and scope of activities of MBU Rectorate, MBUL and ASPF MBU are regulated by the MBU Establishment Plan, which also regulates the managing and administrative relations within MBU and their establishment plans issued in accordance with these Statute and approved by the Rector.
- 4) The MBU Establishment Plan is approved by the AS MBU on the proposal of the Rector.
- 5) The Establishment Plan of the faculty is approved by the Academic Senate of the faculty on the proposal of the Dean of the Faculty.

### **Article 4 Principles for determining the number and structure of working positions**

- 1) The conclusion, changes and termination of employment relationships as well as the act of determining the number and structure of MBU positions fall within its self-governing competence.
- 2) The method of determining the number and structure of positions is determined by the Rector who takes into consideration the main activity areas of MBU:
  - a) educational activities in accredited study programs at all levels of study according to groups of fields of study,
  - b) scientific and research activities according to the areas of research and their corresponding fields of study, evaluated within the framework of comprehensive accreditation.

## **PART THREE**

### **THE STRUCTURE AND BODIES OF ACADEMIC SELF-GOVERNMENT**

#### **Article 5**

##### **Academic community of MBU**

- 1) The basis of academic self-government is the academic community that elects and dismisses members of the AS MBU.
- 2) The academic community of MBU consists of:
  - a) the employee part of the academic community of MBU, which consists of the following employees who are employed by MBU for a fixed weekly working hours:
    1. university teachers,
    2. research workers,
    3. professional employees predominantly carrying out mental work who are holders of at least the first level of university degree
  - b) the student part of the academic community of MBU: students at all levels of study.
- 3) Members of the academic community have the right to:
  - a) propose candidates for members of academic self-government bodies, to vote and stand as candidates in elections for members of academic self-government bodies and the faculty, in the established manner
  - b) propose, in accordance with the provisions of this Statute or the statutes of the faculties, candidates standing for election as candidates for Rector or candidates for Dean,
  - c) participate in meetings of academic senates and to get acquainted with the minutes of the meetings of academic senates and academic councils, including the content of resolutions,
  - d) make speeches at meetings of members of the academic community,
  - e) address proposals, comments and complaints to bodies of academic self-government; these bodies are obliged to deal with the initiative without undue delay.
- 4) Vice-rectors are members of the academic community of the faculty they are in employment with for a fixed weekly working hours.
- 5) The scope of MBU's self-governing competence is regulated by law.

#### **Article 6**

##### **Academic rights and freedoms, academic ground**

- 1) Academic rights and freedoms and the inviolability of academic ground are guaranteed by MBU to the extent specified by law. These are:
  - a) freedom of scientific exploration, research, development, artistic and other creative activities and publication of their results,
  - b) academic freedom, consisting in particular in being open to different scientific views, scientific and research methods and art movements,
  - c) the right to study while maintaining the free choice of studies within accredited study programs,
  - d) the right to freely express and publish one's views,
  - e) the right of members of the academic community to vote the bodies of the academic community and to stand for election,
  - f) the right to use academic insignia and emblems and to partake in academic ceremonies.

- 2) To ensure academic rights and academic freedoms at MBU, the inviolability of MBU's academic ground is guaranteed, except in cases of danger to life, health, property or in cases of natural disasters. Academic ground consists of a space delimited by immovable property that MBU owns, manages, leases or where the mission and main tasks of MBU are fulfilled. The entry of law enforcement authorities into academic ground is authorized by the Rector.
- 3) Political parties and political movements may not carry out political activities and establish their organizations within academic ground.

**Article 7**  
**MBU's bodies of academic self-government**

- 1) Academic self-government bodies make decisions on the organization planning and activities of MBU.
- 2) The bodies of academic self-government of MBU are:
  - a) the Academic Senate of MBU,
  - b) the Rector of MBU
  - c) the Academic Council of MBU
  - d) Disciplinary Committee of MBU (hereinafter referred to as the “DC MBU”).

**Article 8**  
**AS MBU**

- 1) The AS MBU is an academic self-government body that consists of elected representatives of the academic community of MBU. It has at least 15 members, of which at least one third are students. The AS MBU is elected in a way that each faculty is represented in it by the same number of members.
- 2) The AS MBU is divided into an employee part and a student part.
- 3) The members of the employee part of the AS MBU are elected by secret ballot by the members of the employee part of the academic community. The members of the student part of the AS MBU are elected by secret ballot by the members of the student part of the academic community of MBU.
- 4) The post of a member of the AS MBU is incompatible with the post of Rector, Vice-Rector, Dean, Vice-Dean, Bursar and the Secretary of the Faculty.
- 5) The maximum term of office of the members of the AS MBU is four years.
- 6) The performance of the position by a member of MBU is irreplaceable.
- 7) A member of the AS MBU has the right to submit proposals for the Senate, has the right to comment on all issues discussed by the Senate, has the right to ask questions and ask explanations from the Rector, Vice-Rectors and the Bursar in matters within their competence, has the right to resign as a member of the Senate.
- 8) The fundamental duty of a member of the AS MBU is to participate in the work of the Senate as a whole and in the work of its committees. The Faculty or another part of MBU are obliged to take into account the fulfillment of tasks of a member of the AS MBU who represents it within the scope of the member's occupational or study duties stemming from this function. MBU and



its faculties must not penalize members of the Senate and other persons in connection with the activities they perform or have performed for AS MBU.

- 9) A member of the student part of the AS MBU, who is a student of a doctoral study program, may apply in writing to MBU to suspend the membership in AS MBU prior to the proper completion of studies. Membership shall be suspended from the day after the proper completion of the member's studies. Membership will be renewed from the day when the person becomes a member of the student part of the academic community of MBU again or a member of the academic community of the faculty of MBU he/she was elected for. A member whose membership has been suspended is considered absent from the AS MBU meetings.
- 10) The functions of AS MBU are regulated by law. The activities, composition and method of election of the members of the AS MBU are governed by its statute, rules of procedure and principles of elections to the AS MBU.
- 11) The AS MBU exercises the competence of the Academic Senate of the faculty for the necessary time, namely if the Academic Senate of the faculty acts in violation of laws and generally applicable legal regulations, internal regulations of MBU or the faculty, or if the Academic Senate of the faculty exercises its competence in the composition that is in violation of the law or internal regulations of the faculty.
- 12) The AS MBU performs the functions of the Academic Senate of the faculty even as a new faculty is being established until the Academic Senate of the newly established faculty is created in accordance with the law and internal regulations of the faculty.
- 13) The AS MBU temporarily exercises the scope of authority of the Academic Senate of the Faculty only to the extent of:
  - a) approving the amendments to the internal regulations of the faculty so that these amendments are not in conflict with the law, generally applicable legal regulations or the statute of the relevant faculty,
  - b) approving the proposal of the Rector of MBU for the dismissal of the Dean pursuant to § 28 paragraphs 3 and 4 of the Act,
  - c) controlling the use of faculty funds.
- 14) The AS MBU is authorized to adopt and impose measures aimed at eliminating proceedings or consequences of actions of the Academic Senate of the faculty, which are in conflict with laws, other generally applicable regulations or internal regulations of MBU or the faculty and measures that enable the Academic Senate of the faculty to exercise its scope of authority in a composition that is not in conflict with the law or internal regulations of the faculty. All bodies of the academic self-government of the faculty are obliged to observe and implement these measures in order to eliminate illegal situation.
- 15) The AS MBU is not authorized under paragraph 8 of this Article to exercise the scope of authority of the Academic Senate of the faculty according to § 27, paragraph 1 (c), (d), (g), (h), (j), (k) and (m) of Higher Education Act.

## **Article 9** **Rector**

- 1) The Rector is the statutory body of MBU that manages it, acts on its behalf and represents it externally. The Rector is answerable for his activities to the AS MBU, unless otherwise provided by the law. The Rector concludes, changes and terminates employment relationships of MBU

employees, unless otherwise provided by the Statute.

- 2) The Rector is appointed and dismissed on the proposal of AS MBU by the President of the Slovak Republic (hereinafter referred to as „the President“). The AS MBU submits a proposal for the appointment of the Rector to the Minister for Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as the “Minister”) no later than 15 days after the adoption of the decision.
- 3) The President of the AS MBU may stand as a candidate for the post of MBU Rector after the term of office of the President of the AS MBU has ended.
- 4) The term of office of the Rector is four years. At MBU, the same person may hold the post of the Rector for a maximum of two consecutive terms.
- 5) The Rector establishes, merges, orders mergers, divides and abolishes the components of MBU ( Article 3, paragraph 1 of this Statute) and workplaces with university competence once the AS MBU has given its opinion; in the case of MBU faculties, it does so once the AS MBU has given its approval.
- 6) The Rector submits to the Academic Senate, the Board of Trustees and the Academic Council of MBU proposals for documents for approval, according to the scope of authority of these bodies, as determined by law.
- 7) The Rector awards the science/pedagogy title or art/pedagogy title "docent" on the basis of a decision of the Academic Council of MBU or the Board of Trustees of the Faculty and submits proposals to the the Minister for the appointment of professors approved by the Academic Council of MBU, in accordance with applicable legislation and internal regulations of MBU.
- 8) The Rector is deputized by the Vice-Rectors to the extent determined by the Rector.
- 9) The Rector determines the salary of the deans of faculties, directors of MBU components and employees of the Rectorate.
- 10) In addition to the scope of authority and powers stipulated by law, the Rector is mainly authorized to:
  - a) assign tasks to deans of faculties in matters in which the deans are answerable to him and verify their fulfillment,
  - b) convene meetings of its advisory bodies and discuss with them the activities and tasks of MBU,
  - c) assign to the directors of the components of MBU tasks in matters, in which these senior employees are answerable to him and verify their fulfillment,
  - d) make decisions on recognizing diplomas or other documents related to university studies issued by a foreign university,
  - e) manage the activities of the Bursar and directors of the components of MBU as well as other senior employees in direct subordination,
  - f) address the academic community of MBU and convene its meetings
  - g) convene a meeting of the AS MBU, if the President of the AS MBU does not convene it within 14 days from his proposal
  - h) reduce or waive tuition and tuition related fees or postpone their due dates,
  - i) award the title "professor emeritus" upon the proposal by the Academic Council of MBU
  - j) perform other acts in accordance with applicable legislation.
- 11) The AS MBU submits a proposal for dismissal of the Rector whenever the Rector:
  - a) has been convicted of an intentional crime

- b) has been sentenced to unconditional imprisonment
- c) requests his / her dismissal.

12) If MBU does not have a rector, the President of the AS MBU will entrust the appointment of a new rector, for a maximum period of “six months”, to the performance of the rector's position by a person authorized by an absolute majority of the AS MBU members, and shall immediately notify the Minister of Education, Research and Sport of the Slovak Republic (hereinafter referred to as the “Minister”). Until a new rector is appointed, the President of the AS MBU may, with the consent of an absolute majority of the members of the AS MBU, revoke the authorization according to the first clause and entrust another person with the performance of the Rector's position and notify the Minister immediately.

### **Article 10 Advisory bodies of the Rector of MBU**

- 1) The Rector's permanent advisory bodies are:
  - a) Rector's Collegium,
  - b) Rector's Board.
- 2) The members of the advisory bodies are appointed and dismissed by the Rector.
- 3) The Rector may, if necessary, establish other advisory bodies and commissions.

### **Article 11 Academic Council of MBU**

- 1) Members of the Academic Council of MBU (hereinafter referred to as the “AC MBU”) are appointed and dismissed by the Rector after approval by the AS MBU. The term of office of the AC MBU members is four years.
- 2) The members of the AC MBU are important experts in the fields, in which MBU carries out educational, research, development, artistic or other creative activities. At least one quarter and at most one third of the members of the AC MBU are persons who are not members of academic community of MBU.
- 3) The Rector is the President of the AC MBU.
- 4) The Rector usually proposes MBU vice-rectors and deans of faculties as members of AC MBU.
- 5) The activities of the AC MBU are governed by the Rules of Procedure of the AC MBU.
- 6) The scope of authority of the AC MBU is regulated by § 12 of the Act.

### **Article 12 Disciplinary Committee of MBU**

- 1) The Disciplinary Committee of MBU discusses disciplinary offenses of MBU students who are not enrolled in any study program provided at the faculty and submits proposals for a decision to the Rector. The Disciplinary Committee of MBU examines students' appeals against the decisions of the disciplinary committees of the faculties.
- 2) Half of the members of the Disciplinary Committee of MBU are students.

- 3) The president and members of the Disciplinary Committee of MBU are appointed by the Rector from among the members of the academic community of MBU after the approval of the AS MBU.
- 4) The activities of the Disciplinary Committee of MBU are governed by the Rules of Procedure of the Disciplinary Committee.

### **Article 13** **Vice-Rectors of MBU**

- 1) In his absence, the Rector is deputized by the Vice-Rector appointed by the Rector.
- 2) MBU vice-rectors are appointed and dismissed by the Rector after approval by the AS MBU.
- 3) The term of office of vice-rectors is four years. At MBU, the same person may hold the position of a Vice-Rector of MBU for a maximum period of two consecutive terms.
- 4) MBU's vice-rectors mainly cover the following areas – education, science and research, international relations, public relations, development of MBU, information technologies.
- 5) The division of areas of activity by the Vice-Rector is determined by the Rector.
- 6) The vice-rectors in the defined area of activity are authorized to act on behalf of MBU in legal relations to the extent determined by the Rector of MBU.
- 7) The vice-rectors are authorized to convene the relevant vice-deans and to review with them the tasks of MBU in the scope of their activities.

### **Article 14** **Dean**

- 1) The Dean is a representative of the faculty, he/she manages it, represents it and acts in matters of the faculty. The Dean is employed by MBU and is assigned to the faculty he/she is in charge of. Termination of employment related to the performance of the Dean's post is conditioned by the previous termination of performance of the Dean's post. In matters pursuant to § 23, paragraph 1 of the Act, the Dean acts on behalf of MBU.
- 2) The Dean's activities are answerable to the Academic Senate of the Faculty.
- 3) The Dean is answerable to the Rector for his/her activities in matters in which he/she acts in accordance with this Statute on behalf of MBU, for the management of the Faculty and for his/her further activities to the extent determined by MBU's internal regulations.
- 4) The election of a candidate for the Dean of the faculty takes place at least one month before the expiration of the term of office as acting dean. The Academic Senate of the Faculty shall submit to the Rector a proposal for the appointment of the Dean no later than 15 days after his/her election by the Academic Senate of the Faculty.
- 5) The Academic Senate of the Faculty shall submit a proposal to the Rector for dismissal of the Dean whenever he/she has been convicted of an intentional crime or if he/she has been sentenced to unconditional imprisonment or if the Dean requests his/her dismissal.

- 6) On his own initiative, the Rector may, with the consent of the Academic Senate of the Faculty, dismiss the Dean if the Dean:
  - a) fails to fulfill his/her obligations in a serious manner,
  - b) grossly or repeatedly violated laws, other generally applicable legal regulations, internal regulations of MBU or the faculty,
  - c) seriously damaged the interest of MBU or the faculty.
- 7) If the academic senate of the faculty repeatedly disagrees with the Rector's proposal to dismiss the Dean or if it does not respond within 30 days from the Rector's request, the Rector may dismiss the Dean with the consent of AS MBU if at least one of the conditions under paragraph 6 of this Article has been met.
- 8) The President of the Academic Senate of the Faculty may run for the office of Dean of the Faculty after the termination of office of the President of the Academic Senate of the Faculty.
- 9) The Dean's term of office is four years. At the same faculty, the same person may hold the position of Dean for a maximum period of two consecutive terms. After the dismissal of the Dean or after the premature termination of the Dean's office, the academic senate of the faculty approves a person authorized by the faculty management and submits this proposal to the Rector within a week of approval.
- 10) The Dean is the President of the Academic Council of the Faculty.
- 11) The Dean submits proposals to the Academic Senate and the Academic Council of the Faculty for the approval of documents according to the scope of authority of these bodies, determined by HEA.
- 12) The Dean is represented to the extent specified by the Vice-Deans. The Vice-Dean is appointed and dismissed by the Dean following the approval by the Academic Senate of the Faculty. The term of office of the Vice-Deans is four years. At the same MBU faculty, the same person may hold the office of Vice-Dean of MBU faculty for a maximum period of two consecutive terms.
- 13) The Dean exercises legal acts in employment relationships with MBU employees assigned to the Faculty to the extent specified in Article 32, paragraph 2 of this Statute.

## **Article 15**

### **Head employees of MBU and faculties**

- 1) The head employees of MBU are the Bursar, the Director of MBUL and the Director of the ASPF MBA. The heads of faculties are the secretaries of faculties and heads of departments, defined by law and the Statute of the Faculty. The head employees are also other employees of MBU, for whom this will be determined by the MBU Staff Regulations and the Rules of Procedure of the components.
- 2) The posts of MBU head employees are filled by a selection procedure in accordance with the Principles of the Selection Procedure for University Teachers 'Jobs, Research Workers' Jobs, Professors' and Docent' Offices and the positions of MBU head employees. The positions of head employees of faculties are filled by a selection procedure, the method of which is determined by MBU Staff Regulations or by staff regulations of the relevant faculty, if the faculty has its own staff regulations.

**Article 16**  
**The Bursar of MBU**

- 1) The Bursar is a head employee of MBU, who ensures and is responsible for the economic and administrative operation of MBU and acts on its behalf to the extent determined by the Rector.
- 2) The Bursar is a direct subordinate to the Rector.
- 3) In ensuring the tasks of MBU, the Bursar cooperates with the Vice-Rectors and other head employees of MBU.
- 4) The Bursar methodically manages and coordinates the secretaries of the faculties and is entitled to convene them and discuss with them the tasks of MBU as well as their fulfillment.
- 5) The scope of authority of the Bursar is regulated in detail by the Establishment Plan of MBU.
- 6) In his/her absence, the Bursar is represented by an employee authorized in writing by the Rector of MBU.

**Article 17**  
**The Board of Trustees of MBU**

- 1) The Board of Trustees of MBU is a body which, in the scope established by law, supports the strengthening of the bond between MBU and the society. It applies and promotes public interest in MBU activities, especially in connection with the use of its assets and financial resources provided to MBU by the state.
- 2) The activities and scope of authority of the Board of Trustees of MBU are regulated by § 41 of the Act and the Statute of the Board of Trustees of MBU. The Statute of the Board of Trustees of MBU is approved by the AS MBU and sanctioned by the Minister on the proposal of the Rector.

**PART FOUR**  
**RECTOR ELECTION**

**Article 18**  
**Rector election**

- 1) The election of a candidate for the office of Rector is announced by the AS MBU, so that it takes place at least two months before the expiration of the Rector's term of office.
- 2) The election of a candidate for the office of Rector is ensured by Electoral Commission that consists of five members. The members of the Electoral Commission are elected by the members of the AS MBU as follows: three members for the employee part and two members for the student part. The activities of the Electoral Commission are managed by its President, who is elected in accordance with the Rules of Procedure of the AS MBU.
- 3) The Electoral Commission accepts the proposals of candidates for Rector from members of the Academic Community of MBU and members of the Board of Trustees of MBU within 30 days prior to the election date. Proposals are submitted in writing in the manner specified in the Electoral Rules for the election of the Rector.

- 4) The list of proposed candidates for the office of Rector, who have given their written consent to the candidacy, will be published by the Electoral Commission 14 days prior to the election on the notice board of MBU and on the Internet.
- 5) The pre-election meeting of members of the academic community of MBU with candidates for the office of Rector will take place on the day of election.
- 6) The candidates for the office of Rector will present their programs in the order they will choose by lot during the meeting after their presentation.
- 7) The election of a candidate for the office of Rector is held after the presentation of the last candidate, according to the instructions of the President of the Electoral Commission with the participation of the AS MBU members. The candidate for the office of Rector is elected by the AS MBU through secret ballot.
- 8) Election results:
  - a) election can be held if 3/5 of all members of AS MBU are present,
  - b) in the first round, a candidate is elected who has won 3/5 of the votes of all members of the AS MBU,
  - c) if in the first round of the election no candidate receives the votes of 3/5 of all members of the AS MBU, the two candidates with the highest number of votes obtained will advance to the second round of the election. If there are more than two candidates with the highest number of votes, all such candidates shall advance to the second round of the election,
  - d) in the second round, a candidate is elected who obtains an absolute majority of votes of all members of the AS MBU,
  - e) if the candidate for rector is not elected in the second round, new election for candidate for rector will take place. The new election date will be announced by the AS MBU within 10 working days from the second round of the election.
- 9) The President of the Electoral Commission shall announce the results of rector election immediately after it has concluded.

### **Article 19**

#### **The adoption of the proposal to dismiss the Rector**

The AS MBU makes decisions on the acceptance of the proposal for dismissal of the Rector by 3/5 of votes of all members of the AS MBU.

## **PART FIVE**

### **UNIVERSITY STUDIES AND FURTHER EDUCATION**

#### **Article 20**

##### **University studies**

- 1) MBU provides higher education in fields of study or in a combination of fields of study through the study of accredited study programs at all three levels of university studies.
- 2) University studies at MBU are based on credit system at all levels and forms. The admission procedure, the course and completion of studies are regulated in detail by the Academic Policies and Procedures of MBU.

- 3) The number of admitted applicants for study programs carried out by the faculty is determined by the Dean of the Faculty following the opinion of the Rector of MBU. The conditions for admission to the study program carried out by the faculty/MBU are approved by the AS of the Faculty/MBU.
- 4) Details of MBU's accredited activities are recorded in the Register of Fields of Study and the Register of Study Programs. The Register of Fields of Study is used mainly for statistical purposes, budgetary purposes, the registration of accreditations, the collection and publication of data on fields of study. The Register of Study Programs serves in particular to record accredited study programs and their current status and to monitor the conditions under which accredited study programs are carried out.

### **Article 21 MBU students**

- 1) The status of MBU student (hereinafter referred to as the “student”) is defined in Sections § 69 to § 71 of the Act. In the event of a culpable breach of the student's duties, the procedure is in accordance with § 72 of the Act and the Disciplinary Code of MBU.
- 2) Decision-making in matters concerning students‘ academic rights and duties is within the scope of authority of the faculty at which the student is enrolled for study according to the relevant study program (§ 23, paragraph 1 (c) of the Act); in other cases, within the scope of MBU as a whole.
- 3) An applicant for study becomes a student on the day of enrollment or, in the case pursuant to § 69, paragraph 2 of the Act, from 1 September of the respective academic year. A student who ceases to study pursuant to § 65 or § 66 of the Act ceases to be a student.
- 4) Students fall under administrative and legal relations of the faculty they enrolled with, otherwise to MBU as a whole.
- 5) The interests of students at MBU are represented by the student part of AS MBU and the student part of AS faculties.

### **Article 22 Students‘ rights and obligations**

- 1) The exercise of academic freedoms and academic rights under § 4 of the Act must be in accordance with the law, with the internal regulations of MBU and the faculty the student enrolled with.
- 2) In addition to the rights under § 70 of Higher Education Act, the student has the right to:
  - a) be represented in the Student Council of Institutions of Higher Learning, in the AS MBU/Faculty, in the advisory bodies of MBU/Faculty
  - b) as part of his studies, to apply for studies at another faculty and university, including abroad
  - c) use the facilities of MBU/the faculty in accordance with the rules determined by MBU and the relevant faculty,
  - d) use forms of social support system in accordance with the valid Academic Policies and Procedures of MBU/Faculty.



- 3) A student is obliged, in addition to the obligations under § 71, paragraph 3 of the Act:
  - a) to observe the legal regulations, internal regulations of MBU and the internal regulations of the faculty at which the study program the student is enrolled with is carried out,
  - b) adhere to ethical and moral principles.

### **Article 23**

#### **Tuition fees and fees associated with the study**

- 1) MBU determines its tuition fees and fees associated with the study in accordance with § 92 of the Act.
- 2) The amount of the tuition fee for the respective academic year is regulated by the directive of MBU, which is issued by the Rector.
- 3) The Rector of MBU may waive tuition fees for exceeding the standard length of study in day studies or external studies, reduce, or postpone due dates at the request of the student in the following cases:
  - a) Remission of tuition fees for students who have found themselves in an unforeseen serious personal or family situation associated in particular with the death of a member (s) of the family. The procedure is regulated by MBU Directive on Tuition Fees.
  - b) 50% reduction of tuition:
    1. for students who, in the previous academic year, were on mobility approved by the Faculty and obtained credits under the Student Contract,
    2. for students who have successfully represented the Slovak Republic or MBU under the MBU Team Member Statute at an international event,
    3. for students who could not attend lessons due to their long-term and serious health situation (e.g. holders of Severe Disability Card),
    4. for students who exceeded the standard length of study as a result of concurrent studies at MBU faculty and achieved a weighted study average of 1.00 - 1.30 in both study programs,
    5. students whose income per one jointly assessed person in a common household does not exceed the amount of the statutory subsistence minimum for the relevant year.
  - c) 25% reduction of tuition:
    1. for students who have successfully represented the Slovak Republic or MBU under the MBU Team Member Statute at a national event,
    2. for students who are only to take the state exam on a regular or substitute date and have submitted or are to submit and defend their final thesis,
    3. for students who were only enrolled in the study program during a short period of the academic year for less than one month .
  - d) Postponement of the due date for students who have found themselves in a situation worthy of special consideration (e.g. social reasons – temporary insolvency of the student caused by an unforeseen serious personal or family situation) based on the opinion of a special commission.
- 4) Details on the application for remission, reduction or postponement of the due date of tuition fees at MBU shall be regulated by the MBU Directive.
- 5) MBU may request fees in accordance with Higher Education Act and the MBU Directive on the amount of fees associated with the study at MBU for the relevant academic year:

- a) from the applicant for study for the material provision of the admission procedure – the applicant for study at the relevant faculty of MBU will pay the set fee no later than the time of the submission of the application for the admission procedure,
  - b) for the icons associated with the provision of rigorous proceedings and the defense of rigorous thesis  
– the applicant shall pay the set fee not later than the time of the submission of the application for rigorous proceedings,
  - c) for acts connected with issuing a diploma awarded as an academic title to graduates of master's studies who have taken a viva voce examination – the graduate will pay the fee within 10 days after the successful completion of the viva voce examination,
  - d) for the issuance of study documents and their copies pursuant to § 67 of the Act – the Student shall pay the fees no later than on the day of their issuance,
  - e) for the issuance of certificates of completion of the study pursuant to § 68 of the Act, if they are required in a foreign language – the graduate shall pay the fees no later than on the day of their issuance,
  - f) for the issuance of copies of documents on the completion of studies – the graduate shall pay the fees no later than on the day of their issuance,
  - g) for the recognition of diplomas pursuant to § 106 of the Act – the applicant shall pay the fees no later than on the day of their issuance.
- 6) A university diploma in Slovak and English, a Certificate of State Examination in Slovak, a diploma supplement in Slovak and a diploma supplement in English are issued free of charge.
  - 7) Payment of fees is made exclusively by cashless transfer into the current account of MBU.
  - 8) The Rector of MBU does not postpone the due date of fees associated with the study. The Rector of MBU does not waive or reduce fees, except in the cases referred to in paragraphs 9 and 10.
  - 9) The Rector of MBU shall waive the fee for the admission procedure for MBU employees and the children of MBU employees at all MBU faculties at all levels of study.
  - 10) The Rector of MBU may reduce the fees associated with the study by refunding 50% of the fee
    - a) if the applicant does not attend entrance examination in appreciable documented cases upon a written request of the applicant
    - b) in the case of prematurely terminated rigorous proceedings on the basis of the opinion of a special commission
  - 11) Details of all fees associated with the study at MBU shall be regulated by the MBU Directive.

## **Article 24**

### **Social support system for students**

- 1) In accordance with § 94 of the Act, social support for MBU students can be provided directly and indirectly. The social support system for MBU students also includes the provision of soft loans to MBU students.
- 2) The direct form of social support are means-based bursaries, which are regulated in the MBU Scholarship Regulations along with the criteria for the provision of soft loans to students.

- 3) Indirect forms of social support for MBU students mainly include catering and accommodation, if possible, with the provision of a contribution to the costs associated with meals and accommodation, as well as financial support and organizational support for sports activities and cultural activities.

### **Article 25**

#### **Academic insignia and academic gowns**

- 1) The external expression of the dignity, authority and responsibility of the Rector, Vice-Rectors, Deans and Vice-Deans on ceremonial occasions are manifested by the academic insignia of MBU and its faculties.
- 2) MBU academic insignia include:
  - a) rector's and dean's maces,
  - b) rector's and vice-rector's, dean's and vice-dean's chains.
- 3) Academic gowns are forms of ceremonial clothing, their appearance varies depending on the office. During ceremonial occasions designated by the Rector of MBU, the Rector, Vice-Rectors of MBU, Deans and Vice-Deans of Faculties, as well as presidents of AS MBU/Faculties, or important guests of MBU and members of the academic community of MBU, are obligated to wear academic gowns according to the decision of the Rector of UMB.
- 4) The following types of academic gowns are used at MBU:
  - a) rector's and vice-rector's gown,
  - b) dean's and vice-dean's gown,
  - c) rector's and faculty beadle's gown,
  - d) the gowns worn by the President of the AS MBU and the President of the AS of faculties,
  - e) graduation officer's gown,
  - f) honorary doctor's gown,
  - g) gowns worn by habilitants - when a decree is awarded after obtaining a science/pedagogy degree,
  - h) graduation gowns - university graduates, graduates of master's study programs who have completed a state rigorous examination and graduates of doctoral studies,
  - i) gowns worn by other important guests according to the decision of the Rector and the Dean.
- 5) Documentation of academic insignia and academic gowns is stored in the MBU Archives.
- 6) The rules for the use of academic insignia, academic gowns and the conduct of academic ceremonies are regulated by the internal regulation of MBU.

### **Article 26**

#### **Awards issued by the Rector of MBU**

- 1) The following awards are issued by the Rector of MBU:
  - a) MBU Rector's Award
  - b) MBU medals
  - c) MBU Rector's Award for lifelong contribution to the development of the university and its faculties.
- 2) MBU Rector's Award is awarded by the Rector of MBU to creative employees of MBU for significant contribution to scientific knowledge or for a significant work of art.
- 3) Method and procedure of awarding the MBU Rector's Award are regulated by the Principles for Awarding the MBU Rector's Award in the fields of science/pedagogy and art.

- 4) MBU Rector's Award is awarded by the Rector of MBU to MBU students for excellent study results or for significant contribution in the field of science, research, art, sports, etc. in accordance with the Scholarship Regulations of MBU.
- 5) MBU medals are awarded by the Rector to members of the academic community of MBU and other natural or legal persons who have contributed to the development of MBU or have contributed to the development of education and science.
- 6) MBU Rector's Award for the lifelong contribution to the development of the university and its faculties is awarded by the Rector of MBU for the lifelong contribution to the development of the university and its faculties.

## **PART SIX MBU EMPLOYEES**

### **Article 27 MBU employees**

- 1) MBU is staffed by university teachers, research workers and other employees.
- 2) University teachers work as professors, visiting professors, associate professors (docents), assistant professors, assistants and lecturers and perform their activities in accordance with § 75 of the Act.
- 3) A university teacher, research worker and artist may have a maximum of three employment relationships with universities located in the territory of the Slovak Republic or operating in the territory of the Slovak Republic, to carry out work as a university teacher, research worker and artist, and may only carry out work in at most one of the employments in the set weekly working time.
- 4) The filling of the positions of university teachers and the filling of the positions of professors and docents is carried out in accordance with the Principles of the Selection Procedure for the filling of the positions of university teachers, university researchers, the positions of professors and docents and senior employee positions. The selection procedure for the position of professor and the position of docent is also a recruitment procedure for the post of a university teacher. MBU publishes the announcement of the selection procedure on the website designated by the Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as the "Ministry") and on its official notice board or on the official notice board of the faculty if it is a post or a position at the faculty.
- 5) An employment relationship for the position of a university teacher and for the position where an employee does not hold the title 'professor' or 'docent' may be concluded on the basis of a single competition for the period of a maximum of five years.
- 6) Qualification requirements for the performance of the position of an assistant professor, assistant and rector are determined by § 75, paragraphs 8, 9 and 10 of the Act. Pedagogical competence is a special qualification prerequisite, proven by completing a field of study or a study program falling under the group of study fields 1.1 Education and Supplementary Pedagogical Studies, or by completing a university pedagogy course. If such a teacher does not have pedagogical competence, he/she completes a university pedagogy course within 5 years from concluding an employment relationship at MBU.

- 7) Qualification requirements for the performance of the position of docent and professor are determined by § 75, paragraph 6 of the Act. A special qualification prerequisite is the fulfillment of the criteria for filling the positions of professors and docents approved by the AC MBU.
- 8) The position of professor and the position of docent are linked to the field of study in which the science/pedagogy titles 'professor' and 'docent' are awarded.
- 9) The number and structure of jobs at MBU for the positions of professors and docents are determined in such a way that
  - a) as a rule, three docents participate in the performance of the bachelor's study program
  - b) as a rule, two professors and three docents participate in the performance of the master's or engineering study program,
  - c) as a rule, three professors and three docents participate in the performance of the doctoral study program.
- 10) The position of professor and docent is linked to the study field and study program so that its science/pedagogy profile is identical with the relevant study field and study program according to the System of Study Fields of Higher Education of the Slovak Republic. The exception is permitted by the Rector.
- 11) If the university teacher has held the position of docent or professor for the third time, the total time of which he/she has held this position has been at least nine years, and has the science/pedagogy title of "docent" or "professor" in the position of docent, and if it is the case of the position of professor, the science/pedagogy title "professor", he/she acquires the right to an employment contract with MBU for the position of university teacher and to be included in this position for a fixed-term until reaching the age of 70.
- 12) The employment of university teachers ends at the end of the academic year, in which they reach the age of 70, if their employment did not end earlier according to the Labor Code. The Rector may conclude an employment relationship with a person over the age of 70 for the position of a university teacher; in the case of an employee assigned to the faculty for a maximum period of one year, it is possible to conclude an employment relationship repeatedly.
- 13) If a university teacher holds the position of Rector or Dean at MBU and during his/her term of office his/her employment is to terminate on the basis of an employment contract or due to reaching the age of 70, his/her employment will terminate at the end of his/her term of office.
- 14) A professor aged over 70 who has terminated his/her employment with MBU as a legitimate professor (§ 75, paragraph 7 HEA) and who continues to be active scientifically and pedagogically, the Rector may, on the proposal of the AC MBU, award the honorary title of "Professor Emeritus". MBU allows professor emeritus to participate in research and other activities.
- 15) The Rector may, for a period not exceeding two years, enter into an employment relationship with a well-known expert for the position of a university teacher in the position of a visiting professor, with the consent of the AC MBU. The provisions of § 75 of HEA concerning professors shall apply to the visiting professor, with the exception of paragraph 6. The provisions of § 77 HEA do not apply to the filling of positions of visiting professors.

- 16) Upon the proposal of the Dean, university teacher may be released by the Rector from a pedagogical task for a reasonable period of time and allow him/her to devote himself/herself exclusively to scientific or artistic work. This is without prejudice to the provisions of a special regulation.<sup>1)</sup>
- 17) MBU employs research workers to fulfill its tasks in the fields of science and technology. A PhD. academic degree is the qualification prerequisite for filling the position of a research worker. As part of their job responsibilities, research workers may carry out training activities for a maximum of 4 hours per week. The scope of their educational activities will be determined by the Rector or the Dean, if such activities are performed at the faculty.

### **Article 28** **MBU employee register**

- 1) The Ministry maintains a register of university employees, which lists university teachers, research workers and university artists. MBU is obliged to provide and update data in the employee register in the manner and within the periods determined by the Ministry.
- 2) The name, surname, titles, birth number, date of birth, place of birth, place of permanent residence, sex, citizenship, data on employment, especially its origin and termination, weekly working hours or weekly scope of work activity are recorded in the employee register, in the case of work agreements performed outside the employment relationship, the employee category according to § 74, paragraph 1, part of the university at which the employee is assigned (§ 21, paragraph 1 of the Act), in the case of university teachers' position, and data on the guarantee of the study program according to § 75 paragraphs 4 and 5 of the Act. In case of foreign employees, the place of residence in the Slovak Republic is also recorded; the birth number is recorded if it has been assigned to them by the Ministry of Interior.

## **PART SEVEN MBU MANAGEMENT**

### **Article 29** **Management Regulations**

- 1) The Management Regulations of MBU as a public university are mandated by law, generally binding rules and regulations, by the provisions of the contract on the provision of state subsidies through the budget of the Ministry for the relevant year and resolutions of MBU self-governing bodies.
- 2) MBU is one accounting unit which, for internal use, keeps accounts according to the components, such as MBUL, ASPF and the Rectorate with centrally financed departments – the Center for Science and Research, the Center for Lifelong Education and the Project Support Center.
- 3) To ensure the main activities, MBU draws up a balanced budget consisting of income and expenditure for the calendar year and manages it on its basis.

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<sup>1)</sup> Act No. 553/2003 Coll. on the Remuneration of Certain Employees Performing in Public Interest and on amendment of certain Acts, as amended by later regulations.

- 4) The Rector submits the MBU draft budget for approval to the Board of Trustees of MBU after its approval by the AS MBU. The budget of the faculty is approved by the Academic Senate of the faculty on the basis of the proposal of the Dean.
- 5) MBU shall distribute the funds obtained from subsidies for the relevant calendar year to its faculties and their components after the budget has been approved.
- 6) The basic source of funding for MBU consists of subsidies from the state budget. Other revenues are school fees pursuant to § 92, paragraphs 4, 5, 6, 8 and 11 and § 113a, paragraph 10 of the Act, fees associated with the study under § 92, paragraphs 12 to 15 of the Act, revenues from further education, revenues from MBU property, revenues from intellectual property, revenues from own financial funds, other revenues from the main activity of a public university, subsidies from municipal budgets and budgets of higher territorial units.
- 7) Details on the creation and utilization of MBU budget are set out in the MBU Management Regulations, the regulations for the creation and use of financial funds at MBU and the rules for conducting business activities issued by the Rector.
- 8) MBU creates and uses the following financial funds in the manner specified in the Rector's guidelines:
  - a) reserve fund,
  - b) reproduction fund,
  - c) scholarship fund,
  - d) a fund to support the study of students with special needs,
  - e) funds according to special regulations (e.g. social fund),
  - f) other funds.
- 9) The calculation of management is performed by MBU and its individual components after the end of the calendar year in the annual management report, which is approved by the self-governing bodies of MBU and faculties in accordance with the law.
- 10) The distribution of MBU's profit shall take place after the approval of the Annual Management Report for the preceding calendar year by the Academic Senate of MBU and the Board of Trustees of MBU, no later than the end of the current calendar year .
- 11) The Bursar is answerable to the Rector of MBU for the efficient and effective use of subsidies and their settlement with the state budget and for the management of assets. The Dean is answerable to the Rector for the management of the faculty and the directors of other components are answerable to the Rector for the management of other components.

### **Article 30**

#### **Management and disposal of MBU assets**

- 1) MBU uses its property to fulfill its tasks, in educational, research, artistic and other creative activities. It can also be used for business activities under the conditions under § 18 of the Act, as well as for the provision of services for students and employees.
- 2) The disposal of MBU's property is regulated by a special regulation<sup>2</sup>, except where the law provides otherwise. The role of the self-governing body in the disposal of property is fulfilled by the AS MBU. In addition to the consent of the AS MBU, the approval by the Board of Trustees of MBU is also required for the disposal of property in accordance with a special regulation.

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<sup>2</sup>Act No. 176/2004 Coll., Act No. 176/2004 Coll. on the Disposal of the Property of Public Institutions and on amendment of certain acts

- 3) Procurement of MBU property and its reproduction, which is covered from public funds, is regulated by a special law.

**Article 31**  
**Business activities**

- 1) As part of its business activities, it carries out, for a fee, activities related to its educational, research, development, artistic or other creative activities or activities serving for a more efficient use of human resources and property.
- 2) Business activities must not jeopardize the quality, scope and availability of main activities of MBU.
- 3) The costs of business activities must be covered from their revenues and the funds obtained by these activities will be used for the fulfillment of the tasks of MBU, for which it was established.
- 4) Revenues and expenses of business activities are not budgeted; the profit is a source of MBU financial funds. Business activities are kept in a separate current account.
- 5) Details on the subject of business activities, its organization, economic and other rules of its performance are laid down in the directive on business activities at MBU, issued by the Rector of MBU.

**PART EIGHT**  
**EXECUTION RULES OF THE SCOPE OF MBU COMPONENTS,**  
**IN WHICH THEY ACT ON BEHALF OF MBU**

**Article 32**  
**Execution rules of the scope of MBU components**

- 1) The bodies of the academic self-government of the faculty have the right to decide or act on behalf of MBU in the following matters:
  - a) determination of other conditions of admission to study and decision-making in the admission procedure for study programs carried out at the faculty according to the number of students approved for admission by the Rector on the basis of proposals submitted by the Deans of Faculties,
  - b) creation of new accredited study programs and their implementation at the faculty according to Article 4, paragraph 2 of this Statute,
  - c) decision-making in matters concerning the academic rights and obligations of students enrolled in the study according to the study programs carried out at the faculty,
  - d) decision-making in matters related to awarding social and motivational scholarships for students of the relevant faculty,
  - e) carrying out business activities according to Article 34 of this Statute and the Directive on Business Activities at MBU issued by the Rector of MBU.



- 2) The conclusion, changes and termination of employment relationships at MBU components are governed by the following rules:
  - a) the Dean of the Faculty concludes, changes and terminates employment relations with employees assigned to the faculty who are not university teachers and research workers; the Dean submits to the Rector a proposal for the conclusion, change or termination of the employment relationship of university teachers and research workers of the relevant faculty,
  - b) the Dean of the Faculty concludes agreements on work performed outside the employment relationship within the scope of authority of his/her faculty,
  - c) The Rector may temporarily restrict the authority of the Dean referred to in letters (a) and (b), especially if the Dean acts in violation of laws and generally binding legal regulations, internal regulations of MBU or the faculty, in the case of violation of the faculty's financial discipline or in the case of endangering the university's accreditation as a whole, for a maximum period of one year, with the prior consent of the AS MBU
  - d) the President of the ASPF MBU concludes, changes and terminates employment with ASPF MBU employees and the President of MBUL concludes, changes and terminates employment relations with MBUL employees,
  - e) The authority referred to in letter (d) may be temporarily restricted by the President of the ASPF MBU or the President of MBUL, particularly if the President of ASPF MBU or the President of MBUL acts in violation of laws and generally binding legal regulations, internal regulations of MBU or in the case of violation of financial discipline of ASPF MBU or MBUL, for a maximum period of one year, with the prior consent of AS MBU.
  
- 3) The self-governing scope of authority of the faculty also includes:
  - a) internal establishment of the faculty according to Article 3, paragraph 2 and Article 9, paragraph 10 of this Article and in accordance with the Establishment Plan of MBU,
  - b) determining the number of admitted applicants for study of individual study programs at the faculty according to Article 20, paragraph 3 of this Statute,
  - c) organization of studies in accordance with the MBU Academic Policies and Procedures and issuance of study documents according to § 67, paragraph 1 (c) of the Act and certificates of completion of the study in accordance with § 68, paragraph 1 (b) and (c) of the Act,
  - d) determining the focus and organization of research, development, artistic or other creative activities according to Article 4, paragraph 2 of this Statute,
  - e) determining the structure of jobs at the faculty, including the number of MBU employees assigned to the faculty according to Article 4, paragraph 2 of this Statute and in accordance with the Establishment Plan of MBU,
  - f) electing members of bodies of academic self-government of the faculty,
  - g) carrying out foreign relations and activities in the areas in which the faculty operates,
  - h) dealing with funds allocated to the Faculty of MBU and funds that were obtained in a different manner by the faculty to perform its tasks; the faculty also comments on the disposal of MBU's property, which serves to fulfill its tasks.
  
- 4) The faculties establish contractual cooperation with legal persons and natural persons, including foreign ones, in the areas in which the faculty operates, with the prior consent of the Rector. Cooperation agreements/contracts are registered at the Rectorate.
  
- 5) In other cases, the faculties may act in matters of MBU only upon their prior authorization by the Rector of MBU.

## **PART NINE COMMON, TRANSITIONAL AND FINAL PROVISIONS**

### **Article 33 Transitional provisions**

- 1) The MBU faculties shall harmonize their statutes and other internal regulations with this Statute no later than four months from the date of entry into force of this Statute. The parts of the statutes and other internal regulations of the faculties which are in conflict with the provisions of this Statute of MBU are invalid after the expiration of this period.
- 2) The components of MBU shall harmonize their establishment plans and other internal regulations with this Statute within four months from the date of its entry into force. The parts of establishment plans and other internal regulations of the MBU components which are in conflict with the provisions of this Statute of MBU are invalid after the expiration of this period.

### **Article 34 Changes in the Statute of MBU**

- 1) Changes to the the Statute of MBU are made in the form of numbered amendments.
- 2) The Rector of MBU is authorized to issue the full wording of any change in the Statute of MBU.

### **Article 35 Repeal provision**

- 1) The Statute of Matej Bel University in Banská Bystrica approved by the Academic Senate of MBU on 10 December 2007, as amended, is repealed.

### **Article 36 Final provisions**

- 1) The Statute of MBU comes into force on the date of registration with the Ministry. This document is effective from the date when the decision on its registration by the Ministry is delivered to MBU.
- 2) This statute was approved by the AS MBU on 13 May 2013 in accordance with § 9, paragraph 1 (b) of the Act.

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**RNDr. Miroslav Hužvár, Ph.D.**  
*President of the Academic Senate of  
MBU*

**Dr.hc prof. PhD . Beata Kosová, CSc.**  
*Rector of MBU*