

MATEJ BEL UNIVERSITY IN BANSKA BYSTRICA



**GENERAL CRITERIA FOR APPOINTING
PROFESSORS AND ASSOCIATE
PROFESSORS AND
SPECIFIC CONDITIONS FOR APPOINTING
PROFESSORS AND ASSOCIATE
PROFESSORS
AT MATEJ BEL UNIVERSITY IN BANSKÁ
BYSTRICA**

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Rector of MBU

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The Rector of Matej Bel University in Banská Bystrica issues this Directive regulating the General criteria for appointing the positions of professor and associate professor at Matej Bel University in Banská Bystrica (hereinafter also "General criteria") taking into account and ensuring changes in the conditions of Matej Bel University in Banská Bystrica (hereinafter also "MBU"). The purpose of the general criteria is to establish a binding and uniform procedure for Faculties of MBU in ensuring the filling the positions of professor and associate professor at MBU.

Article 1

General criteria for appointing the positions of professor and associate professor at Matej Bel University in Banská Bystrica

- (1) The General criteria are submitted in accordance with Article 12 section 1 (h) of Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts, as amended ("hereinafter referred to as the Act"), and the following Article 75 section 4 and Article 77 section 2 of the Act, in connection with the valid standards of the Slovak Accreditation Agency for Higher Education.
- (2) The qualification prerequisite for appointing the position of professor is the obtained scientific-pedagogical or artistic-pedagogical degree "professor" or fulfillment of valid criteria for obtaining the "professor" degree in the field of habilitation procedure and inauguration procedure.
- (3) The qualification prerequisite for the position of associate professor is the obtained scientific-pedagogical or artistic-pedagogical degree "associate professor" or fulfillment of valid criteria for obtaining the title "associate professor" in the field of habilitation procedure and inauguration procedure assigned to the field of study in which the applicant works.
- (4) The position of professor at MBU in Banská Bystrica may be filled by:
 - a) an applicant with a scientific-pedagogical or artistic-pedagogical degree "professor", who, since obtaining his/her scientific-pedagogical or artistic-pedagogical degree in the function of professor, demonstrates a reasonable increase in meeting the criteria of scientific or artistic activity in the field of study in which s/he is to operate;
 - b) an applicant with a scientific-pedagogical or artistic-pedagogical degree of "associate professor" who proves the fulfillment of criteria resulting from the required level of criteria for obtaining a scientific-pedagogical or artistic-pedagogical degree "professor" at MBU or another university in the relevant field of habilitation and inauguration assigned to the field of study in which s/he is to operate;
 - c) an applicant without a scientific-pedagogical degree or without an artistic-pedagogical degree "professor" or "associate professor" who proves the fulfillment of criteria resulting from the required level of criteria for obtaining a scientific-pedagogical or artistic-pedagogical degree "professor" at MBU, or another university in the relevant field of the habilitation and inauguration procedure, assigned to the field of study in which s/he is to operate.

- (5) The position of associate professor at MBU in Banská Bystrica may be filled by:
- a) an applicant with a scientific-pedagogical or artistic-pedagogical degree of “associate professor” who, since obtaining his/her scientific-pedagogical or artistic-pedagogical degree of associate professor, proves a reasonable increase in meeting the criteria of scientific, resp. artistic activity in the field of study in which s/he is to operate;
 - b) an applicant without a scientific-pedagogical degree or without an artistic-pedagogical degree "associate professor" who proves the fulfillment of criteria resulting from the required level of criteria for obtaining a scientific-pedagogical or artistic-pedagogical degree "associate professor" at MBU or another university in the relevant field of habilitation and inauguration proceedings assigned to the field of study in which s/he is to operate.
- (6) In accordance with Article 77 section 2 of the Act, the position of associate professor and the position of professor may be filled without a scientific-pedagogical degree or without an artistic-pedagogical degree "associate professor" or "professor" for a definite period for a maximum of three years, which takes into account employment at all public universities, state universities and private universities; concurrent employment relationships are taken into account separately. An employment contract for the position of associate professor or professor concluded with a person without the scientific-pedagogical degree "associate professor" or "professor" after the expiry of the period, according to the first sentence, is invalid from the first day of the calendar month following its expiry.

Article 2
Specific conditions for appointing for the positions of professors
at Matej Bel University in Banská Bystrica

- (1) These conditions are submitted in accordance with Article 12 section 1 (i) of Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts, as amended.
- (2) The tenderer must meet all the conditions laid down in Art. 1 General criteria for filling the positions of professors and associate professors.
- (3) During the selection procedure for the position of professor at MBU in Banská Bystrica, the applicant shall submit:
- a) proof of qualifications (professional curriculum vitae, officially certified copy of the certificate of the highest university qualification obtained, officially certified copy of the decree awarding the applicant a scientific-pedagogical or artistic-pedagogical degree of associate professor or professor),
 - b) overview of pedagogical activities (taught subjects, length of pedagogical practice, guidance of doctoral students),
 - c) overview of scientific research or artistic activities (grants, projects, etc.)
 - d) an overview of publishing activities,
 - e) other significant facts (completed courses, digital skills, professional or scientific awards, membership in the editorial boards of major journals, etc.),
 - f) other documents in accordance with the Principles of the selection procedure for filling the positions of university teachers, the positions of research workers, the positions of professors and associate professors and the positions of senior employees at Matej Bel University in Banská Bystrica.

- (4) The minimum criteria for selection of candidates shall be based on the criteria for evaluating the fulfillment of the conditions necessary for obtaining the scientific-pedagogical or artistic-pedagogical degree "professor" in the habilitation procedure and inauguration procedure assigned to the field of study in which s/he is to operate.
- (5) The filling of professorships is carried out by a selection procedure according to the Principles of the selection procedure for filling the positions of university teachers, the positions of research workers, the positions of professors and associate professors and the positions of senior employees at Matej Bel University in Banská Bystrica.

Article 3
Specific conditions for filling the positions of associate professor
at Matej Bel University in Banská Bystrica

- (1) The tenderer must meet all the conditions laid down in Art. 1 General criteria for filling the positions of professors and associate professors.
- (2) In the selection procedure for the position of associate professor at UMB, the candidate must submit:
 - a) proof of qualifications (professional curriculum vitae, officially certified copy of the certificate of the highest university qualification obtained, officially certified copy of the decree awarding the applicant a scientific-pedagogical or artistic-pedagogical title of associate professor or professor),
 - b) overview of pedagogical activities (taught subjects, length of pedagogical practice, guidance of doctoral students),
 - c) overview of scientific research or artistic activities (grants, projects, etc.)
 - d) an overview of publishing activities,
 - e) other significant facts (completed courses, digital skills, professional or scientific awards, membership in the editorial boards of major journals, etc.),
 - f) other documents in accordance with the Principles of the selection procedure for filling the positions of university teachers, the positions of research workers, the positions of professors and associate professors and the positions of senior employees at Matej Bel University in Banská Bystrica.
- (3) The minimum criteria for the selection of candidates are based on the criteria for evaluating the fulfillment of the conditions for obtaining the scientific-pedagogical or artistic-pedagogical title of "associate professor" in the field of habilitation procedure and inauguration procedure assigned to the field of study in which s/he is to operate.
- (4) The filling the positions of associate professor is carried out by a selection procedure in accordance with the Principles of the selection procedure for filling the positions of university teachers, the positions of research workers, the positions of professors and associate professors and the positions of senior employees at Matej Bel University in Banská Bystrica.

Article 4

Final provisions

- (1) These General criteria for filling the positions of professors and associate professors at Matej Bel University in Banská Bystrica and specific conditions for filling the positions of professors and associate professors at Matej Bel University in Banská Bystrica replace the General criteria for filling the positions of professors and associate professors and specific conditions for filling positions of professors and associate professors at Matej Bel University in Banská Bystrica approved by the Scientific Council of Matej Bel University in Banská Bystrica on 27 October 2016, as well as Specific conditions for filling the positions of professors and associate professors at individual Faculties of MBU in Banská Bystrica dated 27 April 2017.
- (2) These General criteria for filling the positions of professors and associate professors and specific conditions for filling the positions of professors were approved by the Scientific Council of Matej Bel University in Banská Bystrica on 12 February 2021.
- (3) These General criteria for filling the positions of professors and associate professors and specific conditions for filling the positions of professors shall enter into force and effect on the day of their approval by the Scientific Council of MBU in Banská Bystrica.

doc. Ing. Vladimír Hiadlovský, PhD.
Rector of MBU in Banská Bystrica