

FACULTY OF POLITICAL SCIENCES AND INTERNATIONAL RELATIONS MBU

Kuzmányho 1, 974 01 Banská Bystrica,
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<http://www.fpvmv.umb.sk>

Study Department:

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Deadline for submitting the application form:

April, 30, 2025 (full-time and part-time Bachelor and Master study)
June, 13, 2025 (full-time and part-time Bachelor, Master and PhD. study)
Faculty of Political Sciences and International Relations accepts electronic applications.

The date of the application test:

June, 3 – 4, 2025 (full-time and part-time Bachelor study)
June, 5, 2025 (full-time and part-time Master study)
July, 1, 2025 (full-time and part-time all study programmes 1. and 2.degree of study) – second round
July, 2, 2025 (full-time and part-time study programmes 3. degree of study)

The Open Door Day:

12. November 2024
12. February 2025

The exact terms are going to be specified at: www.fpvmv.umb.sk, in the section *The Applicant*

Application Fees:

60, - € - for all degrees in full-time and part-time form of study: electronic application from vsportal.sk or paper application
57, - € - for all degrees in full-time and part-time form of study: electronic application from www.fpvmv.umb.sk

The invoice data (also published on the website www.platby.umb.sk):

1. Payment of the fee from EU countries:

Account name: Univerzita Mateja Bela v Banskej Bystrici
Name and address of the bank: **Štátna pokladnica, Radlinského 32, 810 05 Bratislava 15**
Account number /IBAN: **SK75 8180 0000 0070 0009 5590**
SWIFT/BIC: **SPSRSKBA**
VS (variable symbol): **4031** (for applicants for bachelor's studies)
4032 (for applicants for master's studies)
4033 (for applicants for PhD. study)
CS (constant symbol): **0308 – cashless payments**
SS (specific symbol): **presonal identification number** (applicants from the Slovak Republic)
Message to the recipient: **date of birth in the form DDMMYY** (foreigns applicants)
name and surname of the applicant

2. Payment of the fee through an intermediary bank from third countries:

Account name: Univerzita Mateja Bela v Banskej Bystrici
Name and address of the bank: **Všeobecná úverová banka, a. s., Mlynské Nivy 1,
829 90 Bratislava**
Account number/IBAN: **SK75 8180 0000 0070 0009 5590**
SWIFT/BIC: **SUBASKBXXXX**
VS (variable symbol): **4031** (for applicants for bachelor's studies)
4032 (for applicants for master's studies)
4033 (for applicants for PhD. study)
CS (constant symbol): **0308 – cashless payments**
SS (specific symbol): **personal identification number (applicants from the
Slovak Republic)**
date of birth in the form DDMMYY (foreign applicants)
Message for recipient: **name and surname of the applicant**

Payment of the fee for the admission procedure must be made by the applicant for study or a person authorized by him / her by bank transfer no later than on the last day when it is possible to send the application for study. An application for studies without a paid fee in the specified amount for the admission procedure will not be accepted.

Payment by postal order is not accepted due to the impossibility of identifying the payer in the university's information system.

**The Faculty in AR 2025/2026 offers the following accredited study programs:
1st and 2nd degree of study**

Faculty	Study programme		Form of study	Degree	Length of study	Place of study	Plan of admission
FPSIR	Political Science		F	Bc.	3	Banská Bystrica	15
FPSIR	International Relations		F	Bc.	3	Banská Bystrica	100
Together Bc. full-time Study							115
FPSIR	Political Science		P	Bc.	3	Banská Bystrica	10
FPSIR	International Relations		P	Bc.	3	Banská Bystrica	10
Together Bc. part-time Study							20
FPSIR	Political Science		F	Mgr.	2	Banská Bystrica	10
FPSIR	International Relations		F	Mgr.	2	Banská Bystrica	50
FPSIR	International Relations in english language (joint study programme)		F	Mgr.	2.	Krakov Plzeň Pécs Banská Bystrica	5
FPSIR	Security Studies		F	Mgr.	2	Banská Bystrica	20
Together Mgr. full-time Study							85
FPSIR	Political Science		P	Mgr.	2	Banská Bystrica	10
FPSIR	International Relations		P	Mgr.	2	Banská Bystrica	10

FPSIR	Security Studies		P	Mgr.	2	Banská Bystrica	10
Together Mgr. part-time Study							30
SPOLU							250

3. stupeň štúdia

Faculty	Study programme	Form of study	Degree	Length of study	Place of study	Plan of admission
FPSIR	Political Science	F	PhD.	3	Banská Bystrica	1
FPSIR	International Relations	F	PhD.	3	Banská Bystrica	1
Together PhD. full-time Study						2
FPSIR	Political Science	p	PhD.	4	Banská Bystrica	5
FPSIR	International Relations	P	PhD.	4	Banská Bystrica	5
Together PhD. part-time Study						10
Together PhD. Study						12

ADMISSION PROCEDURE

General information on the admission procedure

It is necessary to send the application form separately for every study programme.

Dean of the Faculty of Political Science and International Relations of the Matej Bel University reserves the right to cancel the admission exams. Dean's decision is based on the sufficient number of students who apply to study a particular studying program.

If there are not sufficient applications to make a studying program viable, dean of the Faculty of Political Science and International Relations of the Matej Bel University reserves the right to cancel the studying program.

Applicants for studies who completed the previous level of education abroad are obliged according to § 33 and § 39 of Act no. 176/2022 Coll., amending Act no. 422/2015 Coll. on the recognition of documents on education and on the recognition of professional qualifications and on the amendment and supplementation of certain laws, as amended, to present the recognition of documents on education obtained outside the territory of the Slovak Republic. The applicant must submit the decision on the recognition of education documents no later than on the day designated for enrollment in the relevant form and level of study.

The terms and conditions of admission to 1. degree of study

Applicants for full-time and part-time bachelor's studies at the Faculty of Political Science and International Relations of Matej Bel University in Banská Bystrica (FPSIR UMB) must have completed a full secondary education with a high school diploma and must demonstrate the necessary competence for the chosen study.

Applicants for the study in electronic form must send the application for the 1st round of the admission procedure no later than **April 30, 2025**.

Applicants for the 2nd round of the admission procedure must send the application in electronic form no later than **June 13, 2025**.

Faculty of Political Sciences and International Relations prefers to file an electronic application. If the applicant does not have the opportunity to fill in the electronic application, he can send a paper application to the address Faculty of Political Sciences and International

Relations Matej Bel University, Kuzmányho 1, 97401 Banská Bystrica for the 1st and 2nd round of the admission procedure in the same terms. Certified copies of all documents required for the electronic version are attached to the paper application.

Information for applicants graduating in the year of application for study academic year 2024/2025

Applicants for bachelor's studies who graduate in the same school year in which they also apply for university studies, send an electronic application.

Certified copies of the graduation certificate, shall be submitted by applicants for the first round of the admission procedure by **June 3, 2025** and for the second round of the admission procedure by **July 1, 2025**. **Applicants who do not prove the fulfillment of the basic conditions of admission to study by a specified date, they will be admitted to study conditionally.** Applicants are obliged to deliver certified copies of certificates for individual years of secondary school studies, including a certified copy of the final certificate, no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

Applicants for a bachelor's degree from abroad who apply to study in the same school year in which they finish high school will send an electronic application. Certified and officially translated copies of documents confirming the completion of the previous stage of study at the level of complete secondary education with a high school diploma, together with verification of their compliance, shall be submitted by applicants for the first round of admissions by **June 3, 2025** and for the second round of admissions by **July 1, 2025**. **Applicants who do not prove the fulfillment of the basic conditions for admission to study by the set deadline will be admitted to study conditionally.** Applicants are required to deliver certified, officially translated copies of documents confirming completion of the previous stage of study at the level of complete secondary education, together with the decision on recognition of documents no later than the day designated for enrollment in the relevant form and degree. **Otherwise, applicants will not be enrolled.**

Information for applicants who graduated before the academic year 2024/2025

Applicants for bachelor's studies who have completed secondary school studies in the previous school years of filing the application for bachelor's studies will send an electronic application. Certified copy of the school-leaving certificate will be submitted by applicants for the first round of the admission procedure by **June 3, 2025** and for the second round of the admission procedure by **July 1, 2025**. **Applicants who do not prove the basic conditions admission to study by a specified date, they will be admitted to study conditionally.** Applicants are obliged to deliver certified copy of the school-leaving certificate, no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

Applicants for bachelor's studies from abroad who have completed the previous degree at the level of full secondary education with a school-leaving certificate in the school years preceding the year of submitting the application for the bachelor's degree will send an electronic application. Certified and officially translated copies of documents confirming completion of the previous stage of study at the level of full secondary education together with the decision on recognition of documents, shall be submitted by applicants for the first round of admissions by **June 3, 2025** and for the second round of admissions by **July 1, 2025**. **Applicants who do not prove the fulfillment of the basic conditions for admission to study by the set deadline will be admitted to study conditionally.** Applicants are required to deliver certified, officially

translated copies of documents confirming completion of the previous stage of study at the level of complete secondary education together with the decision on recognition of documents no later than the day designated for enrollment in the relevant form and degree. **Otherwise, applicants will not be enrolled.**

Information for applicants with a special legal status (granted asylum, granted supplementary protection or granted temporary refuge)

The condition for admission to bachelor's studies is the submission of an application for university studies at the bachelor's level, which the applicant must submit no later than 30 April 2025 for the first round and 13 June 2025 for the second round of the admission procedure. FPVaMV prefers submitting an electronic application. If the applicant does not have the possibility to fill out an electronic application, he can send the application in paper form to the address FPVaMV, Kuzmányho 1, 97401 Banská Bystrica. Attached to the paper application are certified copies of relevant documents or other documents as required for the electronic version.

If the applicant for studies is a person with a special legal status (asylum granted, supplementary protection granted or temporary refuge granted), the condition of achieving complete secondary education or complete secondary professional education for the purpose of § 56 par. 1 of the Act on Universities can be proved by submitting a decision on the recognition of education documents issued by the Regional Office of the School Administration in the Slovak Republic.

In the case of persons with a special legal status (asylum granted, supplementary protection granted or temporary refuge granted), the condition of achieving complete secondary education or complete secondary professional education for the purpose of § 56 par. 1 of the Act on Universities can be proven by an affidavit according to the model attached to Methodological Instruction no. 4/2022 Special conditions and procedures of UMB and its faculties in relation to persons who have been granted asylum, granted supplementary protection or granted temporary refuge and the test of general study prerequisites. An affidavit cannot replace incomplete secondary education or secondary vocational education. The applicant will take the General Prerequisites Test as part of the testing conducted by Scio, and the applicant must achieve an overall percentile of 50 (inclusive) or higher.

The decision on the recognition of educational documents, the sworn statement and the results of the testing carried out by the company Scio shall be documented by the applicant for the first round of the admission procedure by June 3, 2025 and for the second round of the admission procedure by July 1, 2025.

Applicants who do not demonstrate fulfillment of the basic conditions for admission to study by the set deadline will be admitted to study conditionally. Applicants are required to deliver the required documents no later than on the day designated for registration for the relevant form and level of study. Otherwise, applicants will not be enrolled.

If a person with a special legal status (granted asylum, granted supplementary protection or granted temporary refuge) requests a waiver of the fee associated with the admission procedure, the dean of the faculty may decide to waive the fee after assessing the request.

General information for applicants for the 1. degree

In the event that study applicants have not passed the matriculation exam in the Slovak language and are applying for a bachelor's degree program that is conducted in the Slovak

language, they must submit a certified copy of a document confirming knowledge of the Slovak language at level B1, issued by the language schools registered by the Ministry of Education, Research, Development and Youth of the Slovak Republic in the Network of Schools and School Facilities of the Slovak Republic (registered state language schools and private language schools).

If applicants for full-time and part-time bachelor's studies in the **International Relations** and **Political Science** study programs have achieved a **study average of less than 1.50 (inclusive)** for all years of secondary school education except for the graduation year, they will be conditionally admitted without entrance examinations in an administrative procedure on the basis of submitted documents.

Applicants who achieve at any time in the school year 2024/2025 in the General Study Prerequisites (VŠP) test, in its Czech version General Study Prerequisites (OSP), or in other tests provided by the company SCIO, **total percentile 50 (inclusive) or higher**, will also be admitted to study by administrative procedure. Test dates, sample tests and conditions for registering for testing are published at www.scio.sk/nps.

All the other applicants are obliged to pass the written entrance exam.

The written entrance exam for applicants of 1. degree of study

Within the **Political Science** Study Programme, (full-time and part-time form), the entrance exam consists of one combination test in the following structure:

- a) 60 question from the following issues: political science, history, sociology, theory of economics, law, culturology, the current issues of the domestic and foreign policy,
- b) another part of the test is 20 questions in English, 20 in German, 20 in French, 20 in Spanish and 20 in Russian languages. The applicant must choose one of the foreign languages in the application form. Within the entrance test he/she completes the questions of the selected language. The choice and the order of the foreign languages is to be specified on the title page of the official application form "The application form for study - Bc. Study" („Prihláška na VŠ štúdium – bakalárske štúdium“).

Within the **International Relations** Study Programme (full-time and part-time form), the entrance exam consists of one combination test in the following structure:

- a) 60 questions from the following issues: political science, history, sociology, theory of economics, law, culturology, the current issues of the domestic and foreign policy,
- b) another part of the test is 20 questions in English, 20 in German, 20 in French, 20 in Spanish and 20 in Russian languages. The applicant must choose two of the foreign languages in the application form. Within the entrance test he/she completes the 20 questions of both selected languages. The choice and the order of the foreign languages is to be specified on the title page of the official application form "The application form for study - Bc. Study" („Prihláška na VŠ štúdium – bakalárske štúdium“).

The admission of the student depends upon the decision of the commission that is following the entrance exam results according to the hierarchy based on the number of points in the general knowledge-based test.

The results of the entrance exam are usually published on the web page and the information board of the faculty.

The terms and conditions of admission to 2. degree of study

Applicants for full-time and part-time master's studies at Faculty of Political Sciences and International Relations Matej Bel University in one of the accredited study programs must have completed a bachelor's degree.

Applicants for the study in electronic form must send the application for the 1st round of the admission procedure no later than **April 30, 2025**.

Applicants for the 2nd round of the admission procedure must send the application in electronic form no later than **June 13, 2025**.

Faculty of Political Sciences and International Relations prefers to file an electronic application. If the applicant does not have the opportunity to fill in the electronic application, he can send a paper application to the address Faculty of Political Sciences and International Relations, Kuzmányho 1, 97401 Banská Bystrica for the 1st and 2nd round of the admission procedure in the same terms. Certified copies of all documents required for the electronic version are attached to the paper application.

Information for applicants completing a bachelor's degree in the academic year 2024/2025

Applicants for a master's degree who apply for study in the same academic year in which they complete their bachelor's degree will send an electronic application. A certified copy of the diploma of completion of the bachelor's degree and the supplement to the diploma shall be submitted by applicants for study for the first round of the admission procedure by **June 5, 2025** and for the second round of the admission procedure by **July 1, 2025**. **Applicants who do not prove the fulfillment of the basic conditions of admission to study by a specified date, they will be admitted to study conditionally.** Applicants are required to deliver certified copies of the diploma of completion of the bachelor's degree and the supplement to the diploma no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

Applicants for a master's degree from abroad who apply to study in the same academic year in which they complete their bachelor's degree will send an electronic application. Certified and officially translated copies of documents confirming the completion of the previous degree at the bachelor's degree level, together with their recognition by the relevant university, which carries out the same or related study program, shall be submitted by applicants for the first round of admissions by **June 5, 2025** and for the second round of the admission procedure by **July 1, 2025**. **Applicants who do not prove the fulfillment of the basic conditions for admission to study by the set deadline will be admitted to study conditionally.** Applicants are required to deliver certified copies of the diploma of completion of the bachelor's degree and the supplement to the diploma no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

Information for applicants who completed their bachelor's degree before the 2024/2025 academic year

Applicants for a master's degree who have completed a bachelor's degree in the academic years preceding the year of applying for the master's degree will send an electronic application, attaching a scan of the bachelor's degree with a clearly visible stamp and signatures of the dean of the faculty and the rector of the university. A certified copy of the diploma of completion of the bachelor's degree and the supplement to the diploma shall be submitted by applicants for

study for the first round of the admission procedure by **June 5, 2025** and for the second round of the admission procedure by **July 1, 2025**. **Applicants who do not prove the fulfillment of the basic conditions of admission to study by a specified date, they will be admitted to study conditionally.** Applicants are required to deliver certified copies of the diploma of completion of the bachelor's degree and the supplement to the diploma no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

Applicants for a master's degree from abroad who completed their bachelor's degree in the academic years preceding the year of submitting the master's degree application will send an electronic application and place in its attachments scans of documents confirming completion of the previous bachelor's degree. Certified and officially translated copies of documents confirming the completion of the previous degree at the bachelor's degree level, together with their recognition by the relevant university, which carries out the same or related study program, shall be submitted by applicants for the first round of admissions by **June 5, 2025** and for the second round. round of the admission procedure by **July 1, 2025**. **Applicants who do not prove the fulfillment of the basic conditions for admission to study by the set deadline will be admitted to study conditionally.** Applicants are required to deliver certified copies of the diploma of completion of the bachelor's degree and the supplement to the diploma no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

General information for applicants for the 2. degree

In the event that study applicants have not passed the matriculation exam in the Slovak language and are applying for a bachelor's degree program that is conducted in the Slovak language, they must submit a certified copy of a document confirming knowledge of the Slovak language at level B1, issued by the language schools registered by the Ministry of Education, Research, Development and Youth of the Slovak Republic in the Network of Schools and School Facilities of the Slovak Republic (registered state language schools and private language schools).

On the basis of the submitted list of completed bachelor's degree examinations confirmed by the relevant study department, applicants have a weighted study average for all years of bachelor's degree **lower than 1.50 (inclusive)**, the study programs will be **International Relations, Security Studies, Political Science** conditionally admitted without entrance examinations in an administrative procedure on the basis of the submitted documents.

All the other applicants are obliged to pass the written entrance exam.

The written entrance exam for applicants of 2. degree of study

The written entrance exam **Political Science** Study Program, (full-time and part-time form) consists of one combined test as follows:

- a) 60 questions in Slovak language aimed at the obligatory subjects which are an part of bachelor degree studies in the study program Political Science,
- b) another part of the test are 20 questions in English, 20 questions in German, 20 questions in French, 20 questions in Spanish and 20 questions in Russian languages are the inseparable part of this exam. The applicant chooses one foreign language in the application. Within the entrance test he/she completes the questions of the selected language. The choice of the foreign languages is to be specified on the title page of the

official application form “The application form for study - master study” („Prihláška na VŠ štúdium – magisterské štúdium“).

The written entrance exam for **International Relations Study Program, Security Studies Study Program** (full-time and part-time form) consists of one combined test as follows:

- a) 60 questions in Slovak language of the International relations specialization aimed at the obligatory subjects which are an inseparable part of Bc studies in study programme International Relations,
- b) another part of the test 20 questions in English, 20 questions in German, 20 questions in French, 20 questions in Spanish and 20 questions in Russian languages are the inseparable part of this exam. The applicant chooses two foreign language in the application. Within the entrance test he/she completes the questions of the selected languages. The choice of the foreign languages is to be specified on the title page of the official application form “The application form for study - master study” („Prihláška na VŠ štúdium – magisterské štúdium“).

The applicant is accepted or not accepted upon the decision of the panel based on the absolute order in accordance with the points which the applicant achieved in the test.

The results of the entrance exam are usually published on the web page and the information board of the faculty.

The admission procedure for applicants to the joint **International Relations** study program conducted in English in cooperation with the Jagiellonian University, the University of West Bohemia in Pilsen and the University of Pécs is governed by the provisions of the agreement of the cooperating universities. More detailed information about the admission procedure and conditions for accepting applicants for study is available at <https://v4.uj.edu.pl/admission>

More detailed information about the admission procedure and conditions for admission of study applicants will be provided by the coordinator of the joint study program international relations for FPVaMV UMB, doc. Mgr. Lucia Husenicová, PhD. (no. 218); 048/446 1614; e-mail: lucia.husenicova@umb.sk).

The terms and conditions of admission to 3. degree of study

Applicants for full-time and part-time doctoral studies at FPVaMV UMB in the accredited study program International Relations and in the study program Political Science must have completed a master's degree. The electronic application for study must be sent no later than **June 13, 2025**. The application for full-time and external doctoral studies also includes the submission of a written dissertation project, which must be sent in electronic form by **June 13, 2025** to: tomas.vida@umb.sk.

FPVaMV prefers to file an electronic application. If the applicant does not have the opportunity to fill in the electronic application, he can send a paper application to the address FPVaMV, Kuzmányho 1, 97401 Banska Bystrica within the same deadline. Certified copies of all documents required for the electronic version are attached to the paper application.

Information for applicants completing a master's degree in the academic year 2024/2025

Applicants for PhD. studies who apply in the same academic year in which they also complete their master's studies will send an electronic application. A certified copy of the diploma of the completion of the master's degree and the supplement to the diploma shall be submitted by the applicants by the deadline of **July 2, 2025**. **Applicants who do not prove the fulfillment of the basic conditions of admission to study by a specified date, they will be admitted to study conditionally.** Applicants are required to deliver certified copies of the diploma of completion of the master's degree and the diploma supplement no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

Applicants for PhD. studies from abroad who apply to study in the same academic year in which they also complete their master's studies will send an electronic application. Certified and officially translated copies of documents confirming the completion of the previous degree at the master's level, together with their recognition by the relevant university, which carries out the same or related study program, shall be submitted by applicants by **July 2, 2025**. **Applicants who do not prove admissions to study by the set deadline will be conditionally admitted to study.** Applicants are required to deliver certified copies of the diploma of completion of the master's degree and the diploma supplement no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

Information for applicants completing a master's degree before the academic year 2024/2025

Applicants for PhD. studies who have completed a master's degree in the academic years preceding the year of submission of the study application will send an electronic application and attach a scan of the master's degree diploma with a clearly visible stamp and signatures of the faculty dean. A certified copy of the diploma of the completion of the master's degree and the supplement to the diploma shall be submitted by the applicants by the deadline of **July 2, 2025**. **Applicants who do not prove the fulfillment of the basic conditions of admission to study by a specified date, they will be admitted to study conditionally.** Applicants are required to deliver certified copies of the diploma of completion of the master's degree and the diploma supplement no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

Applicants for PhD. studies from abroad who completed their master's studies in the academic years preceding the year of submission of the application for doctoral studies will send an electronic application and place in its attachments scans of documents confirming completion of the previous degree at master's level. Certified and officially translated copies of documents confirming the completion of the previous degree at the master's level, together with their recognition by the relevant university, which carries out the same or related study program, shall be submitted by applicants by **July 2, 2025**. **Applicants who do not prove admissions to study by the set deadline will be conditionally admitted to study.** Applicants are required to deliver certified copies of the diploma of the master's degree and the supplement to the diploma no later than on the day designated for enrollment in the relevant form and degree of study. **Otherwise, applicants will not be enrolled.**

General information for applicants for the 3. degree

In the event that study applicants have not passed the matriculation exam in the Slovak language and are applying for a bachelor's degree program that is conducted in the Slovak language, they must submit a certified copy of a document confirming knowledge of the Slovak language at level B2, issued by the language schools registered by the Ministry of Education, Research, Development and Youth of the Slovak Republic in the Network of Schools and School Facilities of the Slovak Republic (registered state language schools and private language schools).

Entrance exam for the applicants for the 3. degree

The entrance exam consists of defending a dissertation project.

The content of the professional entrance examination for doctoral studies is the verification of the applicant's preconditions for solving the problem of the dissertation, for which he / she is applying. The topic of the dissertation is chosen by the applicant from the topics approved for the relevant academic year, which are published on the faculty's website.

The applicant submits for the entrance exam a dissertation project in the range of 10 pages (formal requirements: font: Times New Roman, font size: 12, line spacing: 1.5, all margins: 2.5 cm, literature according to STN). Part of the entrance exam is also the verification of language competencies related to the selected topic of the dissertation. In the case of the study program international relations it is from two foreign languages and in the case of the study program Political Science it is from one foreign language.

The project of the dissertation in the Slovak language consist of:

- title page with the name of the university and faculty to which the applicant applies, the name of the selected topic of the dissertation with the subtitle "Proposal of the dissertation project", name, surname and titles of the applicant, the name of the field of study, resp. the program, the form of study to which the candidate applies, the name, surname and titles of the tutor and the year in question;
- justification of motives for choosing the topic of the dissertation, definition of basic directions and goals of the dissertation, description of methods that will be used in processing the topic of the dissertation, brief description of the current state of knowledge of dissertation issues prepared on the basis of literature.

Applicants' evaluation and acceptance into PhD studies:

The entrance exam takes place in front of the three-member entrance exam commission, consisting of the head of commission and 2 members. All of them are selected by the dean of FPVMV.

The entrance commission takes into consideration the results of entrance exam in non-public session. Based on the achieved results of applicants, an order success list of applicants is determined. Decision whether the applicant is officially accepted is made by Dean of the faculty according to results provided by the entrance exam commission within 30-day time since the date of entrance exam.

PhDr. degree information

Graduates of university study programs provided by Faculty of Political Sciences and International Relations Matej Bel University and graduates of similar study programs in

Slovakia and abroad who have obtained the academic title of "master", abbreviated to "Mgr.", may take a PhDr. degree examination, which also includes the defense of a PhDr. thesis.

FPSIR MBU conducts PhDr. degree examinations in the field of Political Science in the following study programs:

- Political Science,
- International Relations,
- Security Studies.

All students who pass the examination earn a title “philosophiae doctor” (PhDr.).

PhDr. degree examinations and defense of PhDr. degree thesis are based on “*Rules and guidelines for PhDr. degree at the Faculty of Political Science and International Relations*” adopted for an academic year.

HOUSING AND EATING FACILITIES FOR THE STUDENTS

FPSIR MBU students are offered the accommodation in the students’ hostel. The students’ canteens offer the eating service.

PROFESSIONAL CAREER PROSPECTS OF APPLICANTS

The employment of graduates is broad-spectrum, focused primarily on practice, considering the level of science. The Faculty of Political Science and International Relations of the Matej Bel University in Banská Bystrica, with its offer of study programs, creates an adequate space for education and training of theoretically, methodologically, and organizationally capable managers in various areas of public administration in the Slovak Republic:

- in the foreign service and in the representation of SR in international organizations and institutions;
- in the state administration especially in that which is specialized in integration and organizational branches and branches of public relations in the Slovak parliament, the Government office, ministries, the highest bodies of specialized state and regional state administration;
- in the sphere of regional and interest self-administration as well as the self-administration of public-legal corporations;
- political parties and interest groups;
- in mass media;
- in private sphere.

In order to fulfill its mission, the faculty is constantly looking for new and effective tools to increase its competitiveness, e.g. through the improvement of study programs and their focus according to the requirements of the cooperating bodies as well as the needs of practice; reorganization and adaptability of the pedagogical process; emphasis on the professional growth of its own employees; expanding international scientific and pedagogical cooperation; introducing new modern forms of teaching; by involving students in activities within student professional work.


THE GENERAL INFORMATION FOR APPLICANTS WITH SPECIAL NEEDS

Applicants for studies with specific needs will receive relevant information about the conditions of admission to the study of the selected study program in the various stages of study.

He/she could consult with the coordinator for students with special needs about the suitability of the choice of the given study program.

If it is necessary to modify the form and method of taking the entrance examination, the applicant for studies with special needs will send to the study department of the faculty together with the application the Application of the applicant with specific needs to modify the form and method of taking the entrance exam. Together with the application, they shall also attach the relevant documentation of its specific needs.

COORDINATOR FOR STUDENTS WITH SPECIAL NEEDS

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