



MATEJ BEL UNIVERSITY Faculty of Arts

Tajovského 40, 974 01 Banská Bystrica

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Admissions office contacts:

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Application deadlines:

by 17 August 2019 – for bacheor's degree programmes

Application fees:

€35.00 bachelor's studies/€29.00 via e-application

Payable to:

1. For payments originating in the EU:

Account holder: Matej Bel University Banská Bystrica
Bank: Štátna pokladnica, Radlinského 32, 810 05 Bratislava 15
IBAN: SK75 8180 0000 0070 0009 5590
SWIFT/BIC: SPSRSKBA
Variable symbol: 3031
Constant symbol: 0308
Specific symbol: applicants with Slovak citizenship – **birth number**
foreign applicants – **birthdate in DDMMYY format**
Note for beneficiary: **Applicant's full name**

2. For payments originating in third countries:

Account holder: Matej Bel University Banská Bystrica
Bank: Všeobecná úverová banka, a. s., Mlynské Nivy 1, 829 90 Bratislava
IBAN: SK75 8180 0000 0070 0009 5590
SWIFT/BIC: SUBASKBXXXX
Variable symbol: 3031
Constant symbol: 0308
Specific symbol: applicants of Slovak nationality – **birth number**
foreign applicants – **birthdate in DDMMYY format**
Note for beneficiary: **Applicant's full name**

Important note:

To allow us to keep a record of paid fees in our information system, we only accept wire transfers.

Accredited programmes additionally offered by the Faculty of Arts in the 2019/2020 academic year:

Faculty	Programme/combination of programmes	Form of study	Degree earned	Duration of study	Place of study	Planned number of students	
7330 Translation and Interpreting:							
FA	Polish Language and Culture	Day	Bachelor	3	Banská Bystrica	5	
FA	English Language and Culture	Polish Language and Culture	Day	Bachelor	3	Banská Bystrica	5
FA	German Language and Culture	Polish Language and Culture	Day	Bachelor	3	Banská Bystrica	3
FA	Polish Language and Culture	Russian Language and Culture	Day	Bachelor	3	Banská Bystrica	3
FA	Spanish Language and Culture	Polish Language and Culture	Day	Bachelor	3	Banská Bystrica	3
7106 Ethnology:							
FA	Applied Ethnology	Day	Bachelor	3	Banská Bystrica	10	
Total number of applicants to be accepted for day bachelor's programmes						29	

In day programmes, courses will **combine in-class instruction and self-study**.

In the event of a small number of applicants to a programme, the faculty reserves the right not to open a given programme and, as circumstances allow, offer applicants enrolment in a related programme.

General information on admission proceedings

All applicants must undergo admission proceedings.

A single application may only pertain to a single programme.

If an applicant applies via electronic application, they are also obliged to send a printed application to the faculty. The printed application must be filled in its entirety, be **personally signed** and include all required enclosures. **An electronic application without a printed counterpart** received by the admissions office is **invalid**.

The application must include:

- the applicant's CV
- a copy of the proof of payment for the application fee (the payment must be wired, postal money orders cannot be accepted)
- a notarized copy of the applicant's secondary school leaving examination certificate

Applicants who do not present any evidence of meeting the basic admission requirements by the given deadline will be **accepted conditionally**. Applicants are obliged to present a notarized copy of a secondary school leaving examination certificate **by the day of enrolment at the very latest**; otherwise they cannot begin their studies.

Applicants who have completed a previous level of education abroad are obliged to prove the recognition of any education certificate obtained outside the Slovak Republic. The

admitted applicant is obliged to present proof of recognition for their education certificate no later than the day of enrolment.

Basic admission requirements for bachelor's studies:

- completed secondary-school education or secondary vocational education with a school-leaving certificate
- meeting the requirements of the admission proceedings

Basic admission requirements for foreign students:

- successful passing of the entrance examination
- controlling the Slovak language, which is the main language of instruction, at B2 level according to the Common European Framework of Reference for Languages
- confirmation of acceptance of the applicant's certificate of education completed abroad at the required level of education (with the exception of certificates from the Czech Republic, for which a confirmation is not needed)

Admission requirements for bachelor's studies in the 2019/2020 academic year

Ethnology field of study

Applied Ethnology – no entrance examination

If the number of applicants exceeds the admission plan for the programme, the faculty reserves the right to select applicants according to their averaged results from the secondary school leaving examination.

Translation and Interpreting field of study

English Language and Culture

– the written form of entrance examination is focused on grammar, vocabulary, basic knowledge of British and American literature and history, and the cultures and institutions of anglophone countries. To earn the maximum score for English language proficiency in the admission proceedings (without taking the entrance examination), the applicants must present a certificate obtained by completing at least one of the following examinations:

- IELTS – International English Language Testing System – minimum level 6.5
- University of Cambridge ESOL Examinations, Certificate in Advanced English
- University of Cambridge ESOL Examinations, Certificate of Proficiency in English
- University of Cambridge ESOL Examinations, First Certificate in English – result A
- external part of the secondary school leaving examination from the English language – level B2 (2005–2008 = A level) minimum of 85% + oral form of the internal portion – result “excellent (A)”
- successful completion of the English language exam as part of National Comparative Exams (NCE). Successful completion of the NCE is defined as a minimum percentile of 85. The applicant need not document the results of the NCE; however, they must include written consent to making their NCE results available to the faculty at www.scio.cz/nsz in their application form.

German Language and Culture – no entrance examination

German language proficiency at the **B2 level** or higher according to the Common European Framework of Reference for Languages is a requirement for studying German language and culture in all Translation and Interpreting programmes.

If the number of applicants exceeds the admission plan for the programme, the faculty reserves the right to select applicants according to their averaged results from the secondary school leaving examination.

Polish Language and Culture – no entrance examination

If the number of applicants exceeds the admission plan for the programme, the faculty reserves the right to select applicants according to their averaged results from the secondary school leaving examination.

Russian Language and Culture – no entrance examination

If the number of applicants exceeds the admission plan for the programme, the faculty reserves the right to select applicants according to their averaged results from the secondary school leaving examination.

Spanish Language and Culture – no entrance examination

Spanish language proficiency at the **B1 – B2 level** or higher according to the Common European Framework of Reference for Languages is a requirement for studying Spanish language and culture in all Translation and Interpreting programmes.

If the number of applicants exceeds the admission plan for the programme, the faculty reserves the right to select applicants who present a certificate (notarized copy) demonstrating successful completion of at least one of the following examinations:

- DELE Diploma of Spanish as a Foreign Language (level: Superior C1–C2);
- DELE Diploma of Spanish as a Foreign Language (level: Intermedio B2);
- secondary school leaving examination in the Spanish language – B2 level with the result “excellent (A)”
- for graduates from Spanish bilingual schools – the results of the oral and written portion of the secondary school leaving examination with the result “excellent (A)” or “very good (B)”
- first-to-third place at the Spanish Language Olympiad (either in the regional or national round);
- state examination in the Spanish language issued by the State Language School

The faculty reserves the right to select applicants who do not present any of the credentials above according to their averaged results from the secondary school leaving examination.

Accommodation and meal options for students

For accommodation, university residence halls are available to students of the Faculty of Arts of Matej Bel University in Banská Bystrica. Meals are offered by student canteens.

Our graduates on the labour market

Students of **bachelor’s-level non-teaching programmes** can work in the state, public or private sector as experts in line with their programme of study, or continue their studies in the same or a related programme at the master’s level.

The Faculty of Arts of Matej Bel University in Banská Bystrica has one of the highest employment rates for graduates in humanities and philosophy among Slovak university faculties.

Information for applicants with special needs

Pursuant to Section 100 of Act No. 131/2002 Coll. on Higher Education and the Amendment of Certain Laws, Matej Bel University in Banská Bystrica is a **universally accessible academic environment** with corresponding admission requirements for applicants and students with special needs, but **with equally high expectations of their academic performance**. In accordance with the above-mentioned law, special-needs students are considered to be those with:

- a) a sensory or physical disability, or multiple disabilities
- b) a chronic illness
- c) impaired health
- d) a mental illness
- e) autism or another pervasive developmental disorder
- f) a learning disability


Before applying for university study, applicants with special needs should:

1. Consider whether they meet the demands of university study in terms of:
 - a) knowledge
 - b) technological and personal preparedness and motivation
 - c) the demands of the content, extent and form of study chosen
 - d) the requirements stated by the faculty
 - e) limitations resulting from a disability
2. Contact the faculty coordinator for students with special needs.
3. Submit a report from an expert, e.g. doctor, psychologist, speech therapist, school psychology, school speech therapist or special-needs educator (more information can be found
4. Fill out the **Application for prospective students with special needs on the alteration of the form and manner of the admission examination** with the appropriate professional documentation demonstrating the applicant's specific needs (if the admission proceedings include an examination).

The final decision to enrol in the chosen programme is made by the applicant. By making this decision, the applicant assumes responsibility for the potential risk that they may not be able to continue in their studies.

Coordinator for students with special needs

Mgr. Jana Daubnerová, PhD. (office #30)

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