

FACULTY OF ECONOMICS, MATEJ BEL UNIVERSITY

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Doctoral study: ☎ +421 48 446 2141

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Institute of Management Systems in Poprad

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Deadlines

Applications: 31 March 2017 (Bachelor programmes)
31 March 2017 (Master/Engineer* programmes)
12 June 2017 (Doctoral programmes)

Entrance exams: 12 – 15 June 2017 (Bachelor programmes)
16 June 2017 (Master/Engineer* programmes)
30 June 2017 (Doctoral programmes)

Open Day: 9. November 2016, January 2017 – The exact date will be announced on the Faculty website.

Entrance exam fees

Bachelor programmes: 35 €

Master/Engineer* programmes: 40 €

Doctoral programmes: 45 €

With electronic applications the fee is reduced by 3 €.

Payment by postal order will not be accepted due to impossible identification of the payer in the university information system.

Payment details will be announced on the Faculty website.

Note: *The name of the Master degree granted at the Faculty of Economics is “Engineer” (in Economics).

Accredited study programmes of the Faculty of Economics in the academic year 2017/2018

Faculty	Study programme	Form	Degree	Duration in years	Place of study	Plan of admitted students
FE	Tourism	Full-time	Bachelor	3	Banská Bystrica	100
FE	Business Economics and Management	Full-time	Bachelor	3	Banská Bystrica	100
FE	Business Economics and Management in English	Full-time	Bachelor	3	Banská Bystrica	30
FE	Finance, Banking and Investment	Full-time	Bachelor	3	Banská Bystrica	100
FE	Territorial Management	Full-time	Bachelor	3	Banská Bystrica	30

FE	Public Economics and Management	Full-time	Bachelor	3	Banská Bystrica	30
FE	Management	Full-time	Bachelor	3	Poprad	40
Total (full-time Bachelor)						430
FE	Business Economics and Management	Part-time	Bachelor	4	Banská Bystrica	40
FE	Finance, Banking and Investment	Part-time	Bachelor	4	Banská Bystrica	20
FE	Management	Part-time	Bachelor	4	Poprad	30
Total (part-time Bachelor)						90
FE	Economics and Management of Tourism	Full-time	Master /Engineer	2	Banská Bystrica	80
FE	Economics and Management of SMEs	Full-time	Master /Engineer	2	Banská Bystrica	100
FE	Marketing Management of Business	Full-time	Master /Engineer	2	Banská Bystrica	40
FE	Marketing Management of Business in English	Full-time	Master /Engineer	2	Banská Bystrica	30
FE	Finance, Banking and Investment	Full-time	Master /Engineer	2	Banská Bystrica	100
FE	Finance, Banking and Investment in English	Full-time	Master /Engineer	2	Banská Bystrica	20
FE	Territorial Studies	Full-time	Master /Engineer	2	Banská Bystrica	30
FE	Economics of Public Sector	Full-time	Master /Engineer	2	Banská Bystrica	30
Total (full-time Master/Eng.)						430
FE	Economics and Management of SMEs	Part-time	Master /Engineer	3	Banská Bystrica	80
Total (part-time Master/Eng.)						80
TOTAL						1030

Jointly provided study programmes in foreign languages

1. Francophone study

This study is designed for Bachelor and Master students of the Faculty of Economics with the aim to broaden their knowledge of economics in French and French economic terminology. Faculty of Economics offers students the opportunity to complete part of economic subjects in French and obtain a certificate of completion of Francophone study, a university diploma of Francophone economic studies from the Poitiers University, or a double diploma in the jointly provided Master study programme Gestion financière et espace européen from the University of Lorraine and Matej Bel University, Faculty of Economics.

2. Jointly provided Master study programme Marketing Management of Business

This programme is provided by the Faculty of Economics, Matej Bel University in Banská Bystrica together with the Polish partner university Economic University, Faculty of Management, in Cracow.

3. Jointly provided Master study programme Economics and Management of Tourism

This programme is provided by Matej Bel University, Faculty of Economics, in Banská Bystrica together with the Catholic University Eichstaett-Ingolstadt in Germany.

4. Jointly provided Master study programme Territorial Studies

This study programme is jointly provided by the Reims Champagne-Ardenne University (France) and Matej Bel University, Faculty of Economics, in Banská Bystrica.

Doctoral (PhD) study programmes

Study programme	Form	Degree	Duration in years
Business Economics and Management	Full-time	PhD	3
Business Economics and Management	Part-time	PhD	4
Public Economics and Services	Full-time	PhD	3
Public Economics and Services	Part-time	PhD	4
Tourism	Full-time	PhD	3
Tourism	Part-time	PhD	4
Finance	Full-time	PhD	3
Finance	Part-time	PhD	4

Preparatory courses for entrance exams

The Faculty provides preparatory courses for the applicants in mathematics, economics and foreign languages. The exact dates of the courses, the consultation day and the recommended sources will be announced on the Faculty website.

The ratio of the applicants and admitted students in the academic year 2016/2017

Bachelor study 3:1

Master study 5:4

Admission requirements and regulations

Students who have completed the previous degree abroad must have the diploma recognized in the Slovak Republic. The admitted students must submit the document recognizing the diploma no later than the day of enrolment.

Bachelor study

The admission requirements apply equally to all Bachelor study programmes of the Faculty of Economics of Matej Bel University.

The basic condition is the completion of secondary education. Another requirement of the Faculty for full-time study is passing the entrance exam.

The entrance exam consists of written tests in one foreign language, mathematics and the basics of economics. The foreign language can be chosen from English, French, German, Russian or Spanish. The maximum score in each of the tests is 60 points, and for grade average from secondary school 20 points.

Students interested in the Business Economics and Management programme in English will take the entrance exam in English (written tests in the English language, mathematics and economics).

The grade average from secondary school is calculated from both the end-of-year grade averages and the average grade of the school-leaving (Maturita) exam. The resulting grade average is translated into the student's overall evaluation according to the following scale:

Grade average	Points
1.00 – 1.10	20
1.11 – 1.20	18
1.21 – 1.30	16
1.31 – 1.40	14
1.41 – 1.60	12
1.61 – 1.80	10
1.81 – 2.00	8
2.01 – 2.20	6
2.21 – 2.40	4
2.41 – 2.50	2
over 2.50	0

The total points of the candidate are calculated as the sum of the points earned in the entrance exam and the points for grade average from secondary school. The minimum points for passing the entrance exam and admitting to individual study programmes is set by the Dean.

The students will be admitted to study in accordance to the ranking of their total scores until the planned capacity of individual study programmes in individual forms of study is fulfilled.

The entrance exam can be replaced by the test of General Academic Prerequisites (GAP) – the candidate can be admitted to the study at the Faculty of Economics in the case of having reached a percentile of 40 and higher. The GAP test can be taken within the National Comparative Exams provided by the Scio assessment centre at several places in Slovakia and the Czech Republic in six different dates during the academic year 2015/2016. The test can be taken more than once and the best result will be counted.

The applicants for part-time study will be admitted to study without an entrance exam.

In case the number of applicants exceeds the planned number for admission, the Dean of the Faculty has the right to decide to admit the students according to their secondary school grade average.

The Dean can exempt from the entrance exam the applicants who had previously passed the entrance exam, and had been admitted and enrolled in the study and were expelled from study.

Master study

The admission requirements apply equally to all Master study programmes at the Faculty of Economics of Matej Bel University in Banská Bystrica.

The basic requirement is the completion of a Bachelor study programme. Another requirement is passing the entrance exam.

The entrance exam consists of a written test in major subjects of the Bachelor study in the particular field of study. The maximum score in the entrance exam is 100 points.

Students of the Marketing Management of Business and Finance, Banking and Investment programmes take a written test in the major subjects of the Bachelor study in the particular field of study in English.

The applicants who completed the Bachelor study in the same field of study shall be admitted without the entrance exam. In the case of applicants who completed the Bachelor study in a different field of study, the decision about admitting them with or without entrance exam is the right of the Dean.

In case the number of applicants accepted without entrance exam is higher than the planned capacity of the study programme, the Dean has the right to decide according to the candidates' grade point average from Bachelor study.

The applicants who have passed the entrance exam will be admitted to study according to a ranking compiled on the basis of their total scores up to the planned capacity of individual study programmes.

The Dean can exempt from the entrance exam the applicants who had previously passed the entrance exam, and had been admitted and enrolled in the study and were expelled from study.

Doctoral (PhD) study

The admission requirements apply equally to all Doctoral study programmes at the Faculty of Economics of Matej Bel University in Banská Bystrica.

The basic requirement for admission to doctoral study is the completion of a second-degree university study programme. Another requirement of the Faculty is passing the entrance exam.

Before starting the admission procedure, the Faculty issues a list of dissertation topics to be chosen by the applicants within the admission process; each topic has a supervisor. The applicant is obliged to sign up for one of the topics.

The entrance exam is combined and consists of the following parts:

- a) Written test in one foreign language (English, French, German, Russian or Spanish)
- b) Written test in economic theory
- c) Presentation of a written project of the dissertation
- d) Assessment of the candidate's publication, research and professional activity
- e) Assessment of the candidate's grade point average from the Master study.

Applicants for full-time study will take the entrance exam in parts a) – d) and applicants for part-time study will take the entrance exam in parts c) and d). Applicants from Slovakia shall present the project in the Slovak or a world language, and applicants from abroad in a world language.

The maximum number of points for candidates in full-time form of study is 100 (the sum for parts a) – d)), and for candidates in part-time form of study the maximum number of points is 50 points (the sum for parts c) and d)).

The maximum points for individual parts of entrance exam:

- a) Written test in the foreign language: 20 points
- b) Written test in economic theory: 20 points
- c) Presentation of a written project of the dissertation: 40 points, out of which:
 - theoretical background of research: 10 points
 - projected objectives: 10 points,
 - projected methods of research: 10 points
 - presentation of the project: 10 points.
- d) Research activities during the Master study, e.g. a work within student scientific activity, an excellent grade (A) for diploma work granted by the supervisor, opponent and state exam board, involvement in a research project, publication of papers, etc.: 10 points
- e) Grade point average from the Master study (grades for individual subjects and the state exam): 10 points.

Grade average	Points
1.00 – 1.20	10
1.21 – 1.40	8
1.41 – 1.70	6
1.71 – 2.00	4
2.01 – 2.50	2
over 2.50	0

The entrance exam is supervised by the admission board, which compiles a ranking of candidates on the basis of their total scores and recommends to either accept the candidate for doctoral study, or not.

The candidates will be admitted to study in accordance to the ranking of their total scores until the planned capacity of individual study programmes in individual forms of study is fulfilled. On admission of the candidate to doctoral study, the Dean will notify the candidate about the topic of their dissertation, supervisor, institution providing the study, duration of study, and with full-time doctoral students, also the place of study.

The members of the admission board are appointed by the Dean of the Faculty on the basis of the proposal from the doctoral study programme supervisor which has been considered and approved by a particular study board. With the consent of the chair, the board can invite the supervisor whose topic has been chosen by the candidate to be a member of the board.


Accommodation and meals for students

The students of the Faculty of Economics of Matej Bel University can use the possibility of accommodation in student homes and take meals in student canteens.

Employment of graduates

The economic education, general knowledge and practical skills and intensive language training gives the graduates of the Faculty an excellent chance to find a job at home and abroad, in economic and managerial positions of the middle and top management in tourism, companies, tax and customs offices, in the financial market and commercial banking, in public services and regional development organizations and in state and local government.

Coordinator for disabled students

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