

Accounting/Controlling Master Data Clerk (m/f)

Schwarzkopf



Persil



LOCTITE



Henkel operates worldwide with leading brands and technologies in three exciting business areas: Laundry & Home Care, Beauty Care and Adhesive Technologies. Our success is built on constant innovation and people who strive for excellence. Working at **Henkel** is much more than just a job. It's a passion. Have you got what it takes?

Enterprise Master Data Maintenance (EMM) team belongs under General Accounting/Controlling department. As an Accounting & Controlling master data clerk, you will be dealing with creation/changes of accounts, changes of Balance sheet structure & creation/changes of controlling objects like cost centers or profit centers for Western Europe, North America and some of the Middle East countries. All requests are handled via EMM database and processed in several SAP systems.

What we offer

- Creation and change of central and company code accounts
- Changes of Balance sheet structure
- Creation and change of Controlling objects and respective hierarchies
- Providing logical checks, completeness and consistency - checks of General Accounting and Controlling Master data
- Preparing external reports of Master data
- Providing of user access rights to Controlling systems
- Maintenance of GA and CO tables in SAP
- Keeping accounting manual up to date
- Communication with controllers and accountants in respective countries and discussing missing or questionable information provided in order to complete requests correctly

Who we are looking for

- Business academy education or University degree in Economics or at least 1 year experience from complex accounting
- English language - active knowledge
- MS Office - advanced level (including advanced level of MS Excel)
- Detail-oriented personality with analytical skills
- Proven ability to work independently and as a team member
- Ability to be flexible and work analytically in a problem-solving environment
- Willingness to work with numbers and data
- Willingness to learn quickly - using economic background from gained education or complex accounting experience

In case of interest, do not hesitate to send us **your Curriculum Vitae and your Motivation letter in English language**. We will contact only candidates who match a profile we are looking for. Thank you for your understanding.

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